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Financial Report

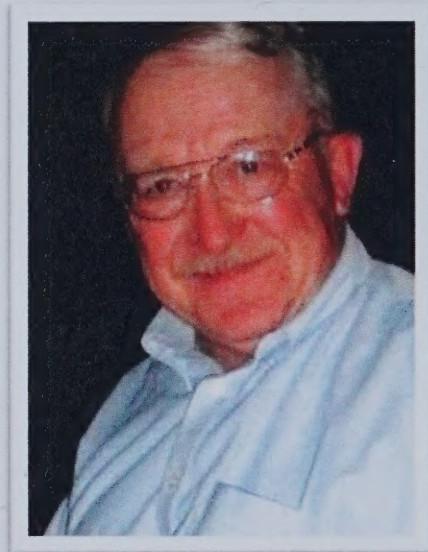


Franconia, New Hampshire

The Alpine Village of New England

www.franconianh.org

In Memory of Joel “Peabs” Peabody
October 29, 1946 – January 18, 2017



- 30 year veteran of the Franconia Police Department
- 30 years on Franconia Life Squad, Chief for 16 years
- A lifetime of service to Franconia Fire Department

*For your dedication to Franconia, and your friendship, we are
forever grateful.*

Annual Financial Report
of the
Town Officers
of
Franconia, NH

Year Ending December 31, 2017

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Town Committees and Boards

Planning Board

Thad Presby, Chair (2019)
Eric Meth, Selectman (2019)
Mark Hessler (2018)
Keith Batchelder (2018)
Mary Grote (2020)
Elizabeth Horan (2020)
John DiMarzio (2020)
Victoria Cole (2020)
Cort Roussel (2020)

Zoning Board of Adjustment

Phil Krill, Chair (2020)
Frank Clulow, Vice-Chair (2020)
Peter Grote (2019)
Susan Retz (2018)
Bess Andrews (2020)

Capital Improvements Plan Committee

Karen Foss, Chair
Trevor Presby
Bernadette Costa, Selectman
Steve Plant
Peter Grote
Mark Hessler

Board of Education – Lafayette School

Luther Kinney, Chair (2018)
Christi Gignac, Vice-Chair (2020)
Denys Draper (2020)
Amy Mullins (2019)
Chris Thayer (2019)

Board of Education – Profile School

Kim Shillieto - Chair (2019)
Michael Culver (2019)
Tim Wennrich (2020)
Rick Christoffersen (2019)
April Hibberd (2018)
Rich Larcom (2020)
Alice Rocke (2018)

Conservation Commission

Kim Cowles, Chair (2020)
Jill Brewer, Select Board (2020)
Eric Pospesil (2018) - Resigned
Mary Grote, Planning Board (2020)
Chris Nicodemus (2018)
Mark Ober (2020)
Virginia Jeffreys (2018)
William McCarthy (2019)

Recreation Committee

Adam Boyer (Franconia)
Meghan McPhaul (Franconia)
Beth Horan (Franconia)
Frank Pinter (Franconia)
Haley Ireland (Sugar Hill)
Launa Glover (Sugar Hill)
John Hynes (Easton)
Matt Koehler (Easton)

Library Trustees

Melinda Richmond (2020)
George Lewis (2018)
Sharon Penney (2020)
Bill Mellekas (2019)
Harriet Taylor (2020)
Bess Andrews (2019)
Charles Lovett (2018)

Northern Pass Defense Committee

Peter Grote, Chair
Eric Meth, Selectman
Virginia Jeffreys
Walter Palmer

Scholarship Advisory Committee

Josh Lawton, Town Representative
Bess Andrews, Library Representative
Tom Eyman, Church Representative

Town Officers

Board of Selectmen

Eric Meth, Chair (2019)
Jill Brewer (2020)
Bernadette Costa (2018)

Town Administrator

Holly Burbank (Appointed)

Director of Public Works

Scott Leslie (Appointed)

Fire Chief

Rick Gaudette (Appointed)

Life Squad Chief

Paul Schmucker (Appointed)

Police Chief

John K. Monaghan (Resigned)
Martin Cashin (Appointed)

Town Clerk/Tax Collector

Carol F. Wills (2018)

Town Moderator

William L. Mead, Sr. (2018)

Treasurer

Tina D. Peabody (2018)

Town Auditor

Plodzik & Sanderson (Appointed)

Trustees of the Trust Funds

Karen Foss (2019)
Elizabeth Andross (2018)
Ron Baillargeon (2020)

Supervisors of the Checklist

James Forest (2019)
Lydia Cumbee (2020)
Susan Moore (2021)

Cemetery Trustees

Mary Brubaker (2018)
Jayne O'Connor (2020)
Barbara Holt (2019)

Building Inspector

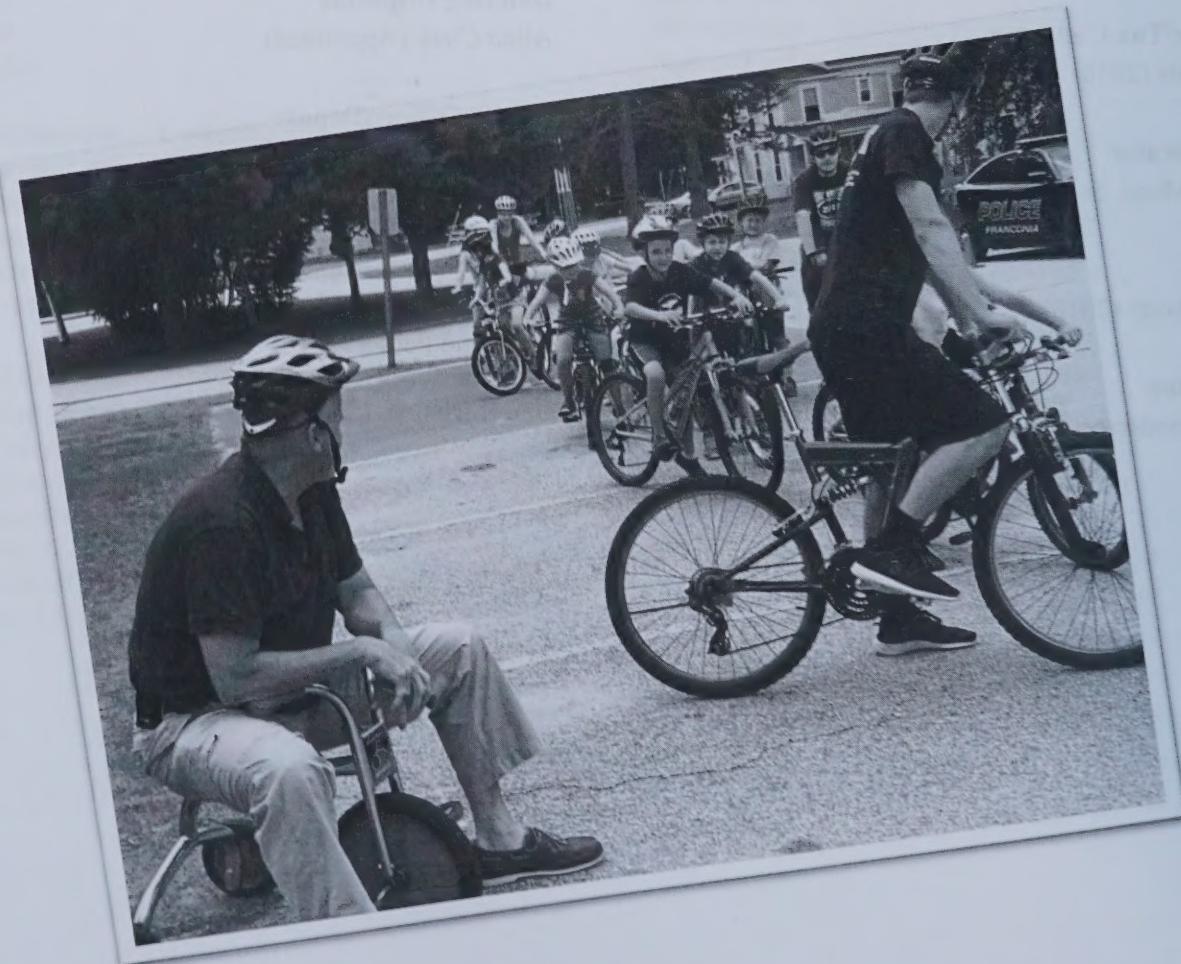
Allan Clark (Appointed)

Health Officer/Deputy

Dr. Charles Wolcott (Appointed)
Deputy (Vacant)

Water Commissioners

Richard McLachlin (2019)
Raymond Peltier (2018) - Resigned
Joan Hartford (2020)
Darrel Dietlein (2018)



Notes from the Select Board

This past year has brought profound change to our Town, which is inevitable in any community. How well that change was managed is a great measure of our strength and fortitude. We believe that Franconia will be better and stronger as we move forward.

This year has seen some unanticipated departures:

Greg Wells, our longtime Transfer Station Director, has retired. John Monaghan, our well-respected Police Chief has moved on to other challenges. Ray Pelletier has retired from our Water Commission. Kay Whitcomb, who served the town as town hall secretary for over 30 years, has moved on. We have lost a valuable employee in Herbie Bartlett. We have lost businesses on Main Street such as the Franconia Sport Shop and Wendle's.

But with that loss, the Town continues to celebrate additions who contribute to our vitality and transition as we navigate our challenges:

- We celebrate the appointment of our new Police Chief, Martin (Mac) Cashin, and with Officer Gary Pilote, know that Franconia's safety is in capable hands
- Our Fire Department, headed by Chief Gaudette and Deputy Chief Odell, is always ready to respond at a moment's notice.
- The Life Squad, manned by Chief Schmucker, Assistant Chief Taylor, Captain Oakman, Alan Clark and their crew, is regularly seen buzzing through town.
- Our reorganized Department of Public Works, now run by Director Scott Leslie, is comprised of the Highway Department, Building and Grounds and the Transfer Station.
- We point with pride to Parks and Recreation. As always, Kim Cowles makes Franconia a vibrant hub of activity with events such as the Top Notch Triathlon, the Wobble n Gobble and the Halloween Cup Youth Soccer Tournament. Coming in 2018 to the Dow Field: our new Pavilion!
- The Abbie Greenleaf Library is a source of learning for our adults and our children. Our librarian, Ann Steuernagel, continues to improve this valuable resource for our community.
- Our Town Clerk and Tax Collector, Carol Wills, has been instrumental in enabling the Selectboard to enforce our town's collection of unpaid taxes.

As always, in addition to our employees, our Town is served well by a talented roster of residents who always step up when duty calls. Among the special projects they have completed are:

- The Energy Commission, headed by James Fitzpatrick and Karen Foss, took on the task of converting the streetlights of Franconia to LED, a project that enhances safety, visibility and will result in energy savings to the Town.
- The Planning Board, chaired by Thad Presby, saw the completion of the MTAG grant which resulted in a potential new vision for our Village Center.
- The Audit Committee, formed a year earlier, was dissolved March 27, 2017 after completing its major assignments — to review the 2015 financial statements and to recommend an external auditor for the Town. After engaging Batchelder Associates for independent input, the Committee recommended Plodzik & Sanderson, a full service-accounting firm.

Special thanks go out to the Northern Pass Committee: Peter Grote, Ginny Jeffreys and Walter Palmer, and a huge thank you to Peter in particular, for his time and tireless effort in our battle with Northern Pass. Thank you also, to our residents and homeowners, whose donations to the Northern Pass Legal Defense Fund exceeded our expectations, leaving us profoundly grateful and proud.

Last, and certainly not least, we must acknowledge the person who spends countless hours in Town Hall and keeps our Town running smoothly: our (relatively new) Town Administrator Holly Burbank. Holly had to fill the big shoes of Sally Small and, in doing so, has created a big pair of her own. In this time of transition for Franconia she has been able to assist the Board in navigating through difficult issue after difficult issue. If she doesn't have the answer to a problem, be assured, she will find it. Thank you Holly for all you do, you are a valuable addition to our community.

Respectfully submitted,
Eric L. Meth, Chairman
Bernadette Costa
Jill Brewer

Minutes of the Franconia Town Meeting

Tuesday, March 14, 2017

Moderator William Mead declared the polls closed at 7:00 p.m. The Moderator then called the meeting to order at 7:05 p.m.

The Moderator introduced the Selectmen John Lachapelle, Bernardette Costa, and Eric Meth and the new Town Administrator, Holly Burbank.

The meeting began with the Pledge of Allegiance and a moment of silence for those residents who passed away this year.

There was a motion and second to waive the reading of last year's minutes. There being no discussion, the motion passed by voice vote.

ARTICLE I. To choose all necessary Town Officers for the ensuing year. (By ballot)

Selectman (3-year term)	Jill Brewer	170
	John Lachapelle	68
Write-ins:	Trevor Presby	1
Treasurer (1-year term)	Tina Peabody	216
Library Trustee (3-year term)	Sharon Penney	198
	Melinda Richmond	177
	Harriet Taylor	193
Write-ins:	Sally Small	1
Water Commissioner (3-year term)	Joan Hartford	200
Write-ins:	Richard McLachlin	4
	Charles Herbert	1
Trustee of the Trust Funds (3-year term)	Ronald Baillargeon	96
	Joseph Germano	79
Write-ins:	Karen Foss	1
	Steven Plant	1
	David Starr	1
Trustee of the Trust Funds (2-year term)	Karen Foss	121
	Steven Plant	100
Trustee of the Trust Funds (1-year term)	Elizabeth Andross	189
Write-ins:	David Starr	19
	Mary Grote	1
	Katherine Lewis	1
	Ted Hoyle	1
Cemetery Trustee (3-year term)	Jayne O'Connor	207

ARTICLE 2. To see if the town will vote to raise and appropriate one million seven hundred fifty-nine thousand nine hundred twenty-one dollars (\$1,759,921.00) to defray town charges for the ensuing year. (Majority vote required)

GENERAL GOVERNMENT		
Executive		\$144,072.00

Election, Registration, & Vital Statistics	\$40,524.00
Financial Administration	\$45,598.00
Revaluation of Property	\$9,450.00
Legal Expenses	\$12,000.00
Planning & Zoning	\$5,236.00
General Government Buildings	\$119,422.00
Cemeteries	\$15,430.00
Insurance	\$10,325.00
Advertising & Regional Associations	\$12,390.00
(Chamber of Commerce - \$10,000.00)	(North Country Council - \$2,390.00)
PUBLIC SAFETY	
Police	\$379,008.00
Fire	\$129,214.00
Forest Fire	\$3,400.00
Life Squad	\$76,981.00
Building Inspection	\$3,000.00
Emergency Management	\$2,900.00
Dispatch Phone Lines	\$45,500.00
(Franconia's Share \$44,000.00)	
HIGHWAYS & STREETS	\$401,888.00
UTILITIES	\$21,500.00
Health Officer	\$200.00
WELFARE	\$8,700.00
(General Assistance	\$6,000.00)
(CAP	\$2,700.00)
CULTURE & RECREATION	
Recreation Programs	\$117,150.00
(Franconia's Share	\$56,147.00)
Patriotic Purposes	\$1,000.00
Museums	\$421.00
Conservation	\$1,000.00
DEBT SERVICE	\$153,612.00
TOTAL.....	(Franconia's Share \$1,698,418.00) \$1,759,921.00

The article was read, moved by Bernardette Costa and seconded by Eric Meth. Bernardette spoke to the article. Bernardette stated the increase in the budget is due to salary increases, legal expenses, forest fire equipment, utilities, consulting fees paid to the Administrative Assistant for training of the new Town Administrator, payment of unused sick time and vacation time to the Administrative Assistant, purchase of culvert bar for de-icing culverts, dispatch phone lines increase, and replacing the broken snow blower.

Dawn Steele raised a concern that the unassigned fund balance is down to 5.24% and under State law the Town must maintain a minimum unassigned fund balance of 5%. In order to increase this line taxes will need to be increased. Also the revenue/credit estimate for 2017 is 25% higher than 2016, which she feels is too high. Bernardette stated the Board is trying to tighten up the budget so that it reflects what will be spent which does not leave room for extra monies.

Dawn Steele raised a concern regarding the \$10,000.00 charitable donation to the Chamber of Commerce since 53% of their budget is spent on payroll. Barbara Ashley stated the Chamber of Commerce is not a charitable organization but a 501(c) (6) business non-profit organization. The Mission Statement is to promote economic growth in and around the Franconia Notch region and its villages and it is supported by memberships and donations.

Thad Presby noted that the written amount of the budget was different than the numerical value in the warrant article. The Moderator stated for the record that the correct amount of Article 2 is \$1,759,921.00 (one million seven hundred fifty-nine thousand nine hundred twenty-one).

Article 2 passed by voice vote.

ARTICLE 3. To see if the town will vote to raise and appropriate the sum of one hundred eighty-one thousand twelve dollars (\$181,012.00) to be added to the following Capital Reserve Funds previously established. The Selectmen recommend this appropriation. (Majority vote required)

Town Buildings Truck, \$6340.00; Town Buildings and Grounds Equipment, \$6,971.00; Highway Trucks, \$33,450.00; Highway Heavy Equipment, \$13,835.00; Police Cruisers, \$11,713.00; Life Squad Van, \$11,340.00; Life Squad Equipment, \$3,329.00; Fire Rescue Truck, \$7,201.00; Fire Pumper Truck, \$12,000.00; Fire Tanker Truck \$13,280.00; Fire Ladder Truck \$5,000.00; Fire Fighting Equipment \$12,103.00; Bridge Maintenance, \$5,000.00; Legal \$30,000.00; and Re-Assessment \$9450.00

The article was read, moved by Bernardette Costa, seconded by John Lachapelle. Bernardette spoke to the article. She stated the \$30,000.00 is for legal fees that have been incurred for Northern Pass. The Town has paid \$14,049.16 and there are outstanding balances for the lawyer and the consultant of \$27,479.64. Several residents questioned how the Board could allow this fund to be overspent.

Marsha Luce made a motion to remove the legal \$30,000.00 from Article 3 of the Capital Reserve Fund. Second by Kirk Luce.

Bernardette stated the Board did not know how much money had been spent on Northern Pass but these bills need to be paid.

The amendment to Article 3 failed by voice vote.

Jon Peabody raised a concern over the wording of the article pertaining to the fund names i.e. Bridge Maintenance Fund instead of Bridge Construction Fund and “Fire Rescue Truck Fund” instead of “Fire Equipment Truck Fund”. He is concerned about the legal ramifications of not using the proper fund names.

Article 3 passed by voice vote.

ARTICLE 4. To see if the town will vote to raise and appropriate the sum of one hundred twelve thousand dollars (\$112,000.00) to be added to the following Expendable Trust Funds previously established. The Selectmen recommend this appropriation. (Majority vote required)

Highway Improvement, \$75,000.00; Town Buildings Maintenance, \$15,000.00; Sidewalk Improvement, \$21,000.00; and Heritage Museum Maintenance \$1000.00.

The article was read, moved by Bernardette Costa and seconded by Eric Meth. Jon Peabody raised a concern over there being a Heritage Museum Maintenance Fund when it is a town building and we have a Town Buildings Maintenance Fund.

Article 4 passed by voice vote.

ARTICLE 5. To see if the town will vote to appropriate the sum of two thousand dollars (\$2,000.00) from the Recreation Committee’s line item budget to the Rink Surface Maintenance Expendable Trust Fund previously established. The Selectmen recommend this appropriation. (Majority vote required)

The article read, moved by Bernardette Costa, seconded by Eric Meth. Kim Cowles spoke to the article and explained that Articles 5, 6, and 7 are in the Recreation line item budget but that budget is a tri-town budget so that money will come out of the line item budget and go into those funds. No additional money is being raised.

Article 5 passed by voice vote.

ARTICLE 6. To see if the town will vote to appropriate the sum of one thousand five hundred dollars (\$1,500.00) from the Recreation Committee's line item budget to the Dow Field Maintenance Capital Reserve Fund previously established. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Bernardette Costa, seconded by John Lachapelle.

There being no discussion, Article 6 passed by voice vote.

ARTICLE 7. To see if the town will vote to appropriate the sum of one thousand dollars (\$1,000.00) from the Recreation Committee's line item budget to the Recreation Van Capital Reserve Fund previously established for this purpose. The Selectmen recommend this appropriation. (Majority Vote required)

The article was read, moved by Bernardette Costa, seconded by Eric Meth.

There being no discussion, Article 7 passed by voice vote.

ARTICLE 8. To see if the town will vote to raise and appropriate the sum of eighty three thousand four hundred ninety-nine dollars (\$83,499.00) for the purpose of operating the Abbie Greenleaf Library and to transfer this amount to the Library Trustees for their use as they see fit. The Selectmen recommend this appropriation. (Majority vote required)

The article read, moved by Bernardette Costs, seconded by John Lachapelle.

There being no discussion, Article 8 passed by voice vote.

ARTICLE 9. To see if the town will vote to appropriate the sum of three hundred fifteen thousand five hundred twenty-two dollars (\$315,522.00) for the purpose of solid waste disposal, with (\$62,872.00) from the Town of Sugar Hill, (\$28,578.00) from the Town of Easton, (\$80,000.00) PAYT Fees, (\$20,000.00) Special Handling Fees, (\$25,000.00) in Recycled Material, and to raise (\$99,072.00) from taxation. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Marsha Luce, seconded by John Lachapelle. Greg Wells spoke to the article and stated the increase is due mainly to an increase in fees and transportation costs and additional personnel at the transfer station.

Article 9 passed by voice vote.

ARTICLE 10. To see if the town will vote to raise and appropriate the sum of five thousand seven hundred fifteen dollars (\$5,715) for health insurance coverage for the Town Clerk/Tax Collector. If approved, the town's portion of health insurance will be included in the operating budget in future years. The Selectmen recommend this appropriation (Majority vote required)

The article was read, moved by Bernardette Costa and seconded by Eric Meth. The Moderator stated he has a petition from the floor for a secret ballot for Article 10. Bernardette spoke to the article stating the Town Clerk/Tax Collector position is an important position and should have health insurance provided by the Town as do other employees. If approved, this article will raise the funds necessary for the town's portion of the health insurance for the remainder of this year and then the yearly cost will be added to the budget going forward.

A resident raised a concern that this would set a precedent for all elected officials to ask for health insurance. It was stated this article is specific to the Town Clerk/Tax Collector. It was also suggested that the Town offer the Town Clerk/Tax Collector a certain amount of money and have her go out and get her own insurance.

After a brief discussion the article was called to a vote (ballot vote).

Results: Yes - 40 No - 23 Article 10 passed.

ARTICLE 11. To see if the town will vote to establish the Lafayette Recreation Expendable Trust Fund to enhance the Lafayette Recreation programs, events and activities (these are to be determined by the Lafayette Recreation Committee), and to appropriate fifty one thousand four dollars (\$51,004.00) to be placed in said fund with the monies to come from the unassigned fund balance (this amount represents previously collected donations and fundraising monies); furthermore to name the Selectmen as agents to expend from the fund. Recommended by the Selectmen.

The article was read, moved by Bernardette Costa and seconded by Eric Meth.

Kim Cowles spoke to the article. Back in 1991, the Dow Field was donated to the Town of Franconia to establish a Dow Fund, a savings account. The Recreation Department has had fundraising events (i.e. Halloween Cup, Wobble Gobble, and Top Notch Triathlon) and has received donations over the years to make improvements to the facilities in town and those funds were placed in the savings account. Upon advice of legal counsel these funds need to be placed in an expendable trust fund. The Board of Selectmen will be agents to expend but any request must come before the Recreation Committee and then to the Select Boards of Sugar Hill, Easton and Franconia.

After some discussion, the Moderator moved the question. Article 11 passed by voice vote.

ARTICLE 12. To see if the town will vote to establish the Dow Clock Expendable Trust Fund for maintenance, repairs and improvements to the Dow Clock and to appropriate six thousand three hundred eighteen dollars (\$6,318.00) to be placed in said fund, with this amount to come from the unassigned fund balance (this amount represents previously collected donations and fundraising monies); furthermore to name the Selectmen as agents to expend from said fund. Recommended by the Selectmen. (Majority vote required)

The article was read, moved by Bernardette Costa, seconded by Eric Meth.

There being no discussion, the article passed by voice vote.

ARTICLE 13. To see if the town will vote to discontinue the following CAPITAL RESERVE TRUST FUNDS. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

Fire Truck Tanker, established in 2008 - \$146,407.00; Fire Truck Pumper, established in 1998 - \$126,512.00; Fire Truck Equipment, established in 2005 - \$52,104.00; and Fire Ladder Truck, established in 2016 - \$37,189.00; and Forestry Truck, established in 2010 - \$545.00.

The article was read, moved by Bernardette Costa, seconded by John Lachapelle. Bernardette spoke to the article stating the Selectmen decided to do what other towns do and combine these funds into one Fire Heavy Equipment Capital Reserve Fund.

Karen Foss stated that making the Selectmen agents to expend this fund allows two out of the three Selectmen to spend the money and eliminates the checks and balances process that is in place now. Bernardette stated that before any funds are spent from this new capital reserve fund it would need to be voted on at a Town Meeting.

Article 13 passed by voice vote.

ARTICLE 14. To see if the Town will vote to establish a Fire Heavy Equipment Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing heavy equipment for the Fire Department and to raise and appropriate the sum of three hundred sixty-two thousand seven hundred fifty-seven dollars (\$362,757.00) to be placed in this fund with said funds to come from unassigned fund balance (this represents the funds from the discontinuation of the CRF's listed in article 13. Furthermore to name the Selectmen as agents to expend from said fund. Recommended by Selectmen. (Majority vote required). This article is contingent on the passage of article 13.

The article was read, moved by Bernardette Costa, and seconded by John Lachapelle. The Moderator declared Article 13 as passed. There was no discussion.

Article 14 passed by voice vote.

ARTICLE 15. To see if the town will vote to raise and appropriate the sum of forty thousand dollars (\$40,000.00) for the purpose of financing the conversion of its streetlights to LED and to remove a number of certain designated streetlights and to authorize the issuance of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Commissioners to issue and negotiate such bonds, or notes in the amount of up to and to determine the rate of interest thereon; additionally forty thousand dollars (\$40,000.00) will be financed with a low interest rate (2.5%) loan through the NH Community Development Finance Authority for five (5) years. Interest and principal payments will come from the savings in electricity, and no further appropriations of town funds are needed. After loan repayment, all savings accrue to the town. 2/3 ballot vote. Recommended by the Selectmen.

The article was read, moved by Eric Meth, seconded by John Lachapelle. The Energy Committee spoke to the article (Chip Stowell, Karen Foss, and David Strange). There are 142 street lights in Franconia and it costs the Town \$21,000.00 a year. By converting to LED there will be a savings of approximately \$10,000.00. If some of the lights were turned off the savings would increase. Eversource will give a rebate of \$100.00 per light. The savings on the lights will pay for the loan which should be paid off in 3.5 years.

The Moderator stated this is a ballot vote. After a brief discussion, residents waived the ballot vote and agreed to a show of hands.

The article was called to a vote. Results: Yes – 60 No – 0 Article 15 passed.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000.00) to be added to the Northern Pass Defense Fund as previously established. Selectmen recommend this appropriation. (Majority vote required.)

The article was read, moved by Eric Meth, and seconded by Bernardette Costa. Eric spoke to the article stating the Site Evaluation Commission, which is basically the Planning Board for the State of New Hampshire, are the ones entertaining the application for Northern Pass. Eric stated this is a difficult process to maneuver and the Town cannot go through it without legal representation. The Select Board is trying to be proactive in having these funds available. After further discussion, the Moderator called the article.

Article 16 passed by voice vote.

The Moderator announced the results of the candidate vote (as outlined under Article 1 above).

ARTICLE 17. Shall the Town of Franconia vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be five hundred (\$500.00), the same amount as the standard or optional veterans' tax credit voted by the Town of Franconia under RSA 72:28.

The article was read, moved by Eric Meth, seconded by Bernardette Costa. The Moderator stated he has a request for a ballot vote on this article. Eric spoke to the article. This is a tax credit for all veterans as opposed to those that served in a time of war. It was not recommended by the selectmen simply because there is no set amount involved.

After a brief discussion, the article was called to a vote. (ballot vote).

Results: 42 - Yes 16 - No Article 17 passed

ARTICLE 18. We, the undersigned, petition the town to take appropriate steps at the March 2017 town meeting to change the Town of Franconia Solar Energy System exemption from an exemption capped at \$20,000.00 to a full assessed value exemption. We note that more than 50% of the towns in NH have adopted a full assessed value or a full installed cost exemption, and we wish to align ourselves with this policy. We submit this petition with the vision of encouraging a cleaner energy future. (By petition) The Board of Selectmen recommend this.

The article was read, moved by Eric Meth, seconded by Bernardette Costa. The Moderator stated there is an amendment to this article. Barbara Treadway stated they want to amend Article 18 to include the following language, "...and would exclude any homeowner or commercial business venture from making a profit on such solar energy system savings."

There was a motion by Eric Meth to amend Article 18 as stated above, second by Barbara Treadway. Barbara stated this credit is just for personal solar use and not for anyone who has a solar farm.

The Moderator read the amended article and called it to a vote. Article 18, as amended, passed by voice vote.

ARTICLE 19. To see if the Town will vote to adopt the following policy in regard to non-profit/charitable contributions.

Each and every request for charitable contributions shall be listed and voted on as a separate article on the Town Warrant. No appropriations for non-profits/charities shall be included in the Town's line item budget. (By petition)
The article was read, moved by John Lachapelle, seconded by Mary Grote. There was no discussion. Article 19 passed by voice vote.

Bernardette Costa made a motion to restrict reconsideration of Warrant Article 2, seconded by Eric Meth. Motion passed by voice vote.

ARTICLE 20. To see if the town will vote to raise and appropriate the sum of \$1,000.00 (one-thousand and no dollars) to support the Boys & Girls Club of the North Country in order to provide a healthy, safe, and productive after school and vacation camp environment for children from Franconia and other area towns. The Selectmen recommend this article. (By petition)

The article was read, moved by Victoria Cole, seconded by Jeff Woodward. Jeff Woodward spoke to the article. The Boys and Girls Club now has a bus that will come to the Franconia school and transport students to the Boys and Girls Club.

Article 20 passed by voice vote.

ARTICLE 21. To see if the town will vote to raise and appropriate the amount of seven hundred fifty dollars (\$750.00) for the support of Adaptive Sports Partners of the North Country. (Majority vote required.)

The article was read, moved by John Lachapelle, seconded by Bernardette Costa. Jeff Woodward spoke to the article. They have volunteers that take people out to do every type of sport. There are two full-time employees, one part-time employee, and the rest are volunteers.. The budget is about \$230,000.00 and we raise every bit of it from donations and we appreciate the support of the town.

Article 21 passed by voice vote

ARTICLE 22. To see if the town will vote to raise and appropriate the amount of four thousand dollars (\$4,000.00) for the support of Ammonoosuc Community Services, Inc. (Majority vote required.)

The article was read, moved by Eric Meth, and seconded by Bernardette Costa. There is an amendment to this article which is a procedural matter. Ned Densmore made a motion to amend Article 22 by substituting Ammonoosuc Community Health Services, Inc. for Ammonoosuc Community Services, Inc., seconded by Eric Meth. There was no discussion.

The amendment to Article 22 pass by voice vote.

The Moderator called the article, as amended, to a vote. Article 22, as amended, passed by voice vote.

ARTICLE 23. To see if the town will vote to raise and appropriate the amount of five hundred dollars (\$500.00) for the support of Court Appointed Special Advocates (CASA) of New Hampshire. (Majority vote required.)

The article was read, moved by John Lachapelle, seconded by Bernardette Costa. There was no discussion. Article 23 passed by voice vote.

ARTICLE 24. To see if the town will vote to raise and appropriate the amount of one thousand dollars (\$1000.00) for the support of Center for New Beginnings. (Majority vote required.)

The article was read, moved by Eric Meth, seconded by Bernardette Costa. There was no discussion. Article 24 passed by voice vote.

ARTICLE 25. To see if the town will vote to raise and appropriate the amount of two thousand dollars (\$2,000.00) for the support of Franconia Children's Center. (Majority vote required.)

The article was read, moved by Bernardette Costa, seconded by Eric Meth. There was no discussion. Article 25 passed by voice vote.

ARTICLE 26. To see if the town will vote to raise and appropriate the amount of one thousand five hundred dollars (\$1,500.00) for the support of Grafton County Senior Citizens Council, Inc. (Majority vote required.)

The article was read, moved by John Lachapelle, seconded by Bernardette Costa. There was no discussion. Article 26 passed by voice vote.

ARTICLE 27. To see if the town will vote to raise and appropriate the amount of three thousand two hundred dollars (\$3,200.00) for the support of North Country Home Health & Hospice Agency. (Majority vote required.)

The article was read, moved by Bernardette Costa, seconded by John Lachapelle. There was no discussion. Article 27 passed by voice vote.

ARTICLE 28. To see if the town will vote to raise and appropriate the amount of one thousand two hundred ninety-two dollars (\$1,292.00) for the support of Northern Human Services - White Mountain Health. (Majority vote required.)

The article was read, moved by Eric Meth, seconded by Bernardette Costa. There was no discussion. Article 28 passed by voice vote.

ARTICLE 29. To see if the town will vote to raise and appropriate the amount of five hundred twenty dollars (\$520.00) for the support of Support Center at Burch House. (Majority vote required.)

The article was read, moved by Bernardette Costa, seconded by John Lachapelle. There was no discussion. Article 29 passed by voice vote.

ARTICLE 30. To see if the town will vote to raise and appropriate the amount of two thousand dollars (\$2,000.00) for the support of Tri-County Transit. (Majority vote required.)

The article was read, moved by Bernardette Costa, seconded by Eric Meth. There was no discussion. Article 30 passed by voice vote.

ARTICLE 31. Above The Notch Humane Society requests \$500.00. This money is used to care for stray animals the Police Dept. or individuals bring in, waiting to be reunited with their owners, as well as any veterinary care required. The Selectmen recommend this appropriation. (By petition) (Majority vote required)

The article was read, moved by Mary Grote, seconded by Dawn Steele. There was no discussion. Article 31 passed by voice vote.

ARTICLE 32. To hear the reports of agents, auditors, and committees, or other officers heretofore chosen and pass any vote relative thereto.

The article was read, moved by Richard Gaudette, seconded by Steven Plant. There was no discussion. Article 32 passed by voice vote.

ARTICLE 33. To transact any other business that may legally come before the meeting.

The article was read, moved by Melinda Richmond, and seconded by Bernardette Costa.

Karen Foss thanked Joe Germano for his conscientious service over the last year in serving as a Trustee of the Trust Fund.

Dawn Steele thanked John Lachapelle for his service to the Town, especially this past year when he served on several committees.

After a motion by Carol Wills and a second by Melinda Richmond, the meeting was adjourned at 10:15 p.m.

Respectfully submitted,

Carol F. Wills

Notes



Town of Franconia
Balance Sheet
As of December 31, 2017

Dec 31, 17

ASSETS

Current Assets

Checking/Savings	
1000-00 · CHECKING	1,824,648.78
1000-01 · Cash in Hand of Officials	57,322.88
1000-02 · Sweep Account	409,883.64
1010-00 · Safety Services Blding Project	14.61
1020-00 · NHPDIP	3,027.47
1040-00 · MacLachlin Memorial	3,344.63
1070-00 · Transfer Station Fund	450.69
1100-00 · Yield Taxes	<u>327.44</u>
Total Checking/Savings	<u>2,299,020.14</u>
Accounts Receivable	
1100-01 · Accounts Receivable	<u>1,666.50</u>
Total Accounts Receivable	<u>1,666.50</u>
Other Current Assets	
1110-00 · Due from other gov'ts	3,955.39
1200-00 · GF Due from transfer station	945.88
1201-00 · GF Due from other funds	1,737.56
1300-00 · Taxes Receivable	225,025.76
1300-01 · Allowance for abatements	-300,000.00
1300-02 · Tax liens receivable	218,518.13
1400-00 · Ambulance Receivable	166,221.11
1400-01 · Allowance for Ambulance Rec	-146,564.18
1800-00 · Tax Deeded Property Resale	<u>-20,788.73</u>
Total Other Current Assets	<u>149,050.92</u>
Total Current Assets	<u>2,449,737.56</u>
TOTAL ASSETS	<u>2,449,737.56</u>

Town of Franconia
Balance Sheet
As of December 31, 2017

Dec 31, 17

LIABILITIES & EQUITY

Liabilities

 Current Liabilities

 Accounts Payable

2000-00 · Accounts Payable	134.47
Total Accounts Payable	<u>134.47</u>

 Other Current Liabilities

Payroll-FICA	67.46
Payroll-FUTA	420.00
Payroll Liabilities	45.78
Timber Bond	1,319.00
2100-00 · GF Due to other funds	35.00
2100-03 · Tax Anticipated Note	-3,441.08
2200-00 · Due to school district	1,278,684.00
2600-02 · Payroll Liabilities- Health Ins	7,475.94
2600-03 · AFLAC	<u>1,293.29</u>

 Total Other Current Liabilities

1,285,899.39

 Total Current Liabilities

1,286,033.86

Total Liabilities

1,286,033.86

Equity

2900-03 · Reserved for Dow & MacLachlin	3,331.38
2900-04 · Nonspendable Fund Balance	93,600.62
3900 · Retained Earnings	494,113.65
99999 · IN/OUT SUSPENSE	127.66
Net Income	<u>572,530.39</u>

Total Equity

1,163,703.70

TOTAL LIABILITIES & EQUITY

2,449,737.56



Edward T. Perry, CPA

James A. Sojka, CPA

Sheryl A. Pratt, CPA

Michael J. Campo, CPA, MACCY

August 4, 2017

To the Members of the Board of Selectmen
Town of Franconia
421 Main Street, P.O. Box 900
Franconia, NH 03580

Dear Members of the Board:

Donna M. LaClair, CPA**

Ashley J. Miller, CPA, MSA

Tyler A. Paine, CPA

Kyle G. Gingras, CPA

Susan E. Gauthier, CPA

Scott T. Eagen, CFE

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Franconia are described in Note 1 to the financial statements. Accounting policies were adopted and the application of existing policies was changed during 2017 for the following:

GASB Statement No. 72, *Fair Value Measurement, and Application*, issued in February 2015, will be effective for the Town beginning with its fiscal year ending December 31, 2016. The guidance contained in this statement addresses accounting and financial reporting issues related to fair value measurements.

GASB Statement No. 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*, issued in August 2015, will be effective for the Town beginning with its fiscal year ending December 31, 2016. This Statement reduces the GAAP hierarchy to two categories of authoritative GAAP and addresses the use of authoritative and non-authoritative literature in the event that the accounting treatment for a transaction or other event is not specified within a source of authoritative GAAP. This Statement supersedes Statement No. 55.

GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, issued in December 2015, will be effective for the Town with its fiscal year ending December 31, 2016. This Statement establishes criteria for an external investment pool to qualify for making the election to measure its investments at amortized costs.

We noted no transactions entered into by the Town of Franconia during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

PLONZIK & SANDERSON
Professional Accountants Attorneys

The most sensitive estimates affecting the Town of Franconia' financial statements were:

Management's estimate of the allowance for uncollectible taxes is based on historical data and information known concerning assessment appeals. We evaluated the key factors and assumptions used to develop the allowance for uncollectible taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allowance for uncollectible ambulance receivables is based on historical data and information known concerning historical collections. We evaluated the key factors and assumptions used to develop the allowance for uncollectible ambulance receivables in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allowance for uncollectible water rents is based on historical data and information known concerning the likelihood of collections. We evaluated the key factors and assumptions used to develop the allowance for uncollectible water rents in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the capital asset useful lives is based on historical information and guidance from GASB Statement No. 34, as well as industry guidance. We evaluated the key factors and assumptions used to develop the capital asset useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the net pension liability, deferred outflows of resources, and deferred inflows of resources are based on assumptions of future events, such as employment, mortality, and estimates of the value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. Adjustments proposed and approved by management were primarily of a routine nature which management expects the independent auditors to make as part of their year-end procedures. The adjustments for all funds can be seen on the attached printout of year-end journal entries.

The government-wide financial statements were not prepared by management. We prepared those financial statements which management reviews and approves.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated July 24, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the



Town of Franconia

August 4, 2017

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Town of Franconia's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Franconia's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Excess Bond Proceeds in Capital Project Fund

In 2014 the Town received \$1,700,000 in note proceeds that were issued in order to construct a safety building. Of those proceeds, all but approximately \$70,000 was spent since it was not needed. Additionally, approximately \$200 of interest income has been earned on the bond proceeds. Based on the warrant article voted on there was no authorization to spend any of the interest earned on the money. Furthermore, State statute RSA 33:3-a Use of Bond Proceeds - paragraph II, notes that if after notes or bonds have been issuedand a balance remains after the completion of the project for which the debt was authorized, the Town needs to vote at an annual meeting how to appropriate the funds for use or the funds can be used to pay the principal of the loan as it matures. Since the interest income earned on the note was not included in the original warrant article as how it could be spent then that money can either be re-appropriated or used to pay down the principal portion of the debt.

We recommend that the Board decide on how to proceed on the unspent note proceeds and interest income, but they will need to bring the issue back to annual Town meeting to re-appropriate the funds or vote to use it to pay down the principal portion of the debt.

Request from Capital Reserve Funds

It was noted that in August of 2016 a special town meeting was held to make the Board of Selectmen the agents to expend from the Fire Truck Tanker Capital Reserve Fund. In addition, it was voted at the meeting to purchase a multi-purpose ladder truck for the fire department which had a tank on the truck and funds were to be taken from the Fire Truck Tanker Capital Reserve Fund. This whole transaction was run by both the Department of Revenue Administration, Charitable Division at the Department of Justice and the Town's attorney and all concurred that this purchase and reimbursement from the trust was acceptable. However, when the request for reimbursement was made of the Trustees of Trust Funds to reimburse the Town for the purchase of the truck the request was denied since the Trustees of Trust Funds felt the purchase did not meet the purpose of the trust. This situation has also led the Town to over expend their 2016 budget and this over expenditure was not approved by the Department of Revenue Administration which is a violation of Municipal Budget Law.

We strongly recommend that the Board of Selectmen have the Town attorney write a letter to the Trustees of Trust Funds and demand reimbursement for this purchase. If said request is made, then an interfund receivable and operating transfer in will be set up in the general fund and the over expenditure of appropriations will be reduced.

In addition, we recommend that the Board of Selectmen review all the warrant articles voted to establish capital reserve funds and make sure that the warrant article includes that the Board of Selectmen are agents to expend from the capital reserve funds. If the warrant article does not include this language, then we recommend that at the next annual Town meeting these warrant articles be brought to Town meeting and amended to include the statement that the Board of Selectmen are agents to expend from the trust fund. By doing so will make it easier for action to be taken in the case of an emergency or an opportunity that may arise.

Capital Asset Policy

At present, no formal capital asset policy exists. We suggest a policy be implemented to more effectively control and account for the Town's capital assets. We suggest the present capital asset process be reviewed and documented to more effectively control the Town's practice in this area.

To accomplish this goal, we suggest the following:

- Establish a minimum dollar amount for capitalization.
- Prepare written guidelines for proper account classification of all capital asset additions.
- Prepare written guidelines to ensure the reporting and approval of capital asset dispositions.



Implementation of the above recommended policies will create more accurate and consistent accounting treatment for the purchase and disposal of capital assets.

Fund Balance Policy

In June 1999, the Governmental Accounting Standards Board issued Statement No. 34, Basic Financial Statements – And Management’s Discussion and Analysis – For State and Local Governments which required that all governmental entities develop and adopt a fund balance policy. In March 2009, Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, was issued and required the amendment of existing fund balance policies to incorporate the language of this new statement. As of December, 31 2016, the Town had not yet established a fund balance policy. We recommend that the Board of Selectmen develop and formally approve such a policy that includes the necessary language from Statement No. 54.

Investment Policy

RSA 41:9 - VII Financial Duties, states that the Board of Selectmen shall annually review and adopt an investment policy for the investment of public funds in conformance with applicable statutes and shall advise the treasurer of such policies. This policy should also include the necessary language from Governmental Accounting Standards Board Statement No. 40, *Deposit and Investment Risk Disclosures*. As of December 31, 2016, the Town had not yet established an investment policy for the Town. We recommend that the Board of Selectmen develop and annually approve such a policy.

Stale Dated Checks

Audit procedures in the cash area identified that there were several old outstanding checks on the bank reconciliation for the general operating account that have been carried dating back to February 2013. Outstanding checks that are more than six months old should be cancelled as a part of tight control over cash disbursements. These outstanding checks should be investigated, adjusted for separately, and payment stopped at the bank, as necessary.

Conservation Fund Savings Account

While performing the audit of the Conservation Fund we identified a small savings account that was not previously reported on the fund’s financial statements. Per discussion with management no activity has occurred on this account for the past few years. The account was originally opened with donations from the Garden Club with the money to be used to purchase flowers for the Town however, the Garden Club now purchases its own flowers. Since these funds were received from a third-party research should be done to determine if the funds are for Town purposes and if so, they should be contacted to determine what the disposition of the money should be. If it is determined that the money does not belong to the Town, then a check should be issued back to the Garden Club. Further, the Board of Selectmen should adopt a policy for the acceptance of money for special purposes from external sources so that proper tracking and use of the funds is met.

Personnel Files

While conducting our audit, we noted that many personnel files contain data that is either old or incomplete. Maintaining current personnel files is an important internal control. Complete and current personnel files should be established and maintained for each employee. Files should include the following information:

- Employment history, including hire date
- Address of next of kin and emergency contact notification information
- Authorized salary data and withholding/adjustment authorization
- Employment contracts
- Authorized and current payroll deductions
- Current federal withholding tax forms
- Vacation data
- Sick leave data
- Reference checks and responses
- Authorization of all personnel changes

During our audit, we noted that the Town’s personnel files are maintained in an unlocked file cabinet. Personnel files contain a significant amount of personal and confidential information about employees. We suggest that all personnel files be stored at all times in a locked file cabinet and be available to authorized personnel only. This policy will strengthen the Town’s internal controls in this area by reducing the risk of files being lost or used for unauthorized purposes.



Town of Franconia

August 4, 2017

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We also noted that the W-4 Form, Employee's Withholding Allowance Certificate, could not be located. This form is used by the employee to notify the Town what they want withheld from their payroll for federal withholding tax. This form should be updated whenever the employee has a change in address, or withholding status and is required to be on file by the Internal Revenue Service. These forms were not readily located so we are recommending that each employee complete a new form for 2017.

Finally, we noted that the Form I-9, Employment Eligibility Verification, for employees could not be located. This form is used for verifying the identity and employment authorization of individuals hired for employment by the Town. The Town must ensure proper completion of the Form I-9 for each individual they hire for employment. Since these forms could not be located we recommend that each employee complete an up to date form.

Delegation of Deposit Authority

Upon review of the cash receipt process we noted that the Town Treasurer has not completed a formal "Delegation of Deposit Authority" for the former Administrative Assistant, and Town Clerk/Tax Collector, in accordance with RSA 41:29-a *Treasurer's Duties*. To be in compliance with State statutes we recommend that the Treasurer complete a formal "Delegation of Deposit Authority" form authorizing the new Town Administrator and the Town Clerk/Tax Collector to make deposits on her behalf.

Area Agreements

Upon review of the various departments and agreements with surrounding towns we found that the transfer station agreement on file dates back to 1999 with no indication that it has been updated formally since then. In addition, we noted that the recreation program services are also offered to multiple towns in the area but there presently is no agreement in place.

We recommend that the Town annually review all agreements in place to ensure that the agreements in place are up to date, accurate, rates and fees are current and it protects the interests of the Town. We are also recommending that the Town develop an area agreement for the recreation program for the same reasons as noted above.

Library

During our review of the internal controls at the library we noted the following conditions:

- There is no formal policy for debit card transactions.
- The Library Treasurer is taking undeposited funds home prior to deposit in the bank.
- While performing a test of disbursement transactions we noted an instance where there was no supporting documentation to support the payment of a holiday bonus to the Library Treasurer.

To strengthen the internal controls over receipt and disbursement transactions we recommend the following:

- A debit card policy should be established and approved by the Library Trustees to ensure that there are procedures in place for the use of a debit card at the library.
- All cash receipts until deposited should be kept in a safe and secure location in the library until deposit is made. This location should be secure with limited access by others. In addition, deposits should be made to the bank on at least a weekly basis.
- Prior to the release of funds for a disbursement, proper supporting documentation should be obtained and properly approved by, a majority of, the Library Trustees. In the case of a disbursement for a bonus, the majority of the Library Trustees should approve of the disbursement and this approval should be formally documented, preferably in the Library Trustees' meeting minutes.

Contracted Water Services

The Town currently does not have a formal contract agreement with the vendor that provides the maintenance for its Water Department. The Town is making monthly payments for this service however, there is nothing in writing indicating the amount to be paid and the services to be provided and for how long the understanding between the Town and vendor is good for. This type of agreement should be formally documented and approved to protect the Town from interruptions in service. The Town is at an increased risk of interruption in service and could be liable for significant sums to the vendor if they decide to increase the rates without warning. We recommend that the Town obtain and formally document and approve a written agreement with the water service vendor.



Additionally, the following areas were discussed with the new Town Administrator and applicable parties:

- Timeliness of cash receipts being deposited into the bank.
- Library cash receipts must be kept in a secure location at the library until they can be deposited.
- Library Investment Policy has not been reviewed and approved by the Library Trustees since 2015.

Other Matters

Implementation of New GASB Pronouncements

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

GASB Statement No. 74, *Financial Reporting for Postemployment Benefit Plan Other than Pension Plans*, issued in June 2015, will be effective for the Town beginning with its fiscal year ending December 31, 2017. This Statement improves the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB).

GASB Statement No. 75, *Accounting, and Financial Reporting for Postemployment Benefits Other than Pensions*, issued in June 2015, will be effective for the Town beginning with its fiscal year ending December 31, 2018. This Statement improves the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB). This Statement replaces the requirements of Statements No. 45 and No. 57.

GASB Statement No. 80, *Blending Requirements for Certain Component Units—an amendment of GASB Statement No. 14*, issued in January 2016, will be effective for the Town with its fiscal year ended December 31, 2017. This Statement amends the blending requirements for the financial statement presentation of component units of all state and local governments.

GASB Statement No. 81, *Irrevocable Split-Interest Agreements*, issued in March 2016, will be effective for the Town with its fiscal year ending December 31, 2017. This Statement aims to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement.

GASB Statement No. 82, *Pension Issues—an amendment of GASB Statements No. 67, No. 68, and No. 73*, issued in March 2016, will be effective for the Town with its fiscal year ended December 31, 2107. This Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements.

GASB Statement No. 83, *Certain Asset Retirement Obligations*, issued in November 2016, will be effective for the Town with its fiscal year ended December 31, 2019. This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for asset retirement obligations.

GASB Statement No. 84, *Fiduciary Activities*, issued in January 2017, will be effective for the Town with its fiscal year ended December 31, 2019. This Statement establishes criteria for identifying fiduciary activities of all state and local governments.

We applied certain limited procedures to the Schedule of Town's Proportionate Share of Net Pension Liability and Schedule of Town Contributions, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Town of Franconia

August 4, 2017

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We were engaged to report on the combining and individual fund schedules which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the information and use of the Board of Selectmen and management of the Town of Franconia and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Plodzik & Sanderson

PLODZIK & SANDERSON

Professional Association

Enclosures

IS

Summary Inventory of Assessed Valuation

Land	\$101,788,210.00
Residential Buildings	\$152,641,728.00
Manufactured Housing	\$1,110,700.00
Commercial/Industrial Buildings	\$24,455,100.00
Electric Utilities	\$5,240,000.00
Gross Valuation	\$285,235,738.00
Elderly Exemption	(\$70,000.00)
Wood Heating Energy Systems Exemption	(\$89,356.00)
Solar Energy Systems Exemption	(\$230,600.00)
Net Valuation	\$284,845,782.00

Statement of Appropriations and Taxes Assessed

Total Town Appropriations	\$2,970,510.00
Revenues	(\$909,707.00)
Fund Balance Voted Surplus	(\$420,079.00)
Veteran's Service Credits	\$18,500.00
Actual Overlay Used	\$51,388.00
Net Town Appropriations	\$1,710,612.00
Net School Appropriations	\$2,156,223.00
Net State Education Appropriations	\$665,144.00
Net County Appropriations	\$511,563.00
Total School & County	\$3,332,930.00
Total Town, School & County	\$5,043,542.00
Less Credits	(\$18,500.00)
Total Committed	\$5,025,042.00

2017 Tax Rate (Per \$1000.00 of Valuation)

Municipal	\$6.00
County	\$1.80
School	\$7.57
State	\$2.38
	\$17.75

Statement of Bonded Debt
December 31, 2017
 Showing Annual Maturities of Outstanding Long Term Notes & Bonds

Village Water Project – 30 Year Bond – 2.25% Interest

	Town's Payment	Water User's Payment	
Beginning Loan Balance			\$1,892,921.67
Principal	\$23,426.56	\$43,949.25	(\$67,375.81)
Interest	\$14,677.17	\$27,535.02	
Balance of Loan			\$1,825,545.86

Safety Services Building Project – 20 Year Bond – 2.84% Interest

Beginning Loan Balance		\$1,551,478.52
Principal	\$67,116.30	(\$67,116.30)
Interest	\$43,595.22	
Balance of Loan		\$1,484,362.22



Town Clerk's Report
For the Year Ending December 31, 2017
Cash Basis

Motor Vehicle Registrations	\$275,973.40
Motor Vehicle Title/Transfer Fees	1,145.00
Municipal Agent Fees	4,737.00
Town Clerk Fees	3,422.00
Dog Licenses	904.50
Vital Statistics	775.00
Marriage Licenses	550.00
Miscellaneous	97.00
TOTAL	\$287,603.90

Tax Collector's Report
Summary of Warrants
Levy of 2017
For Year Ending December 31, 2017

DEBITS

Taxes Committed to Collector	
Property Taxes	\$5,025,384.61
Land Use Change Taxes	50,100.00
Yield Taxes	9,474.48
Utility – Water	<u>284,808.11</u>
	<u>\$5,369,767.66</u>
Overpayment of Property Taxes	13,065.11
Interest Collected	<u>4,036.53</u>
TOTAL DEBITS	<u>\$5,386,869.30</u>

CREDITS

Remittances to Treasurer	
Property Taxes	\$5,087,816.47
Land Use Change Taxes	43,000.00
Yield Taxes	9,474.48
Utility – Water	262,796.93
Property Tax Abatement	10,722.61
Utility Charge Abatement	6,755.02
Current Levy Deeded	8,593.80
Interest Collected	<u>4,036.53</u>
	<u>\$5,433,195.84</u>
Uncollected Taxes (per Collector's List)	
Property Taxes	161,129.19
Yield Taxes	7,100.00
Utility – Water	<u>14,771.82</u>
	<u>\$183,001.01</u>
Property Tax Credit Balance	(\$229,327.55)
TOTAL CREDITS	\$5,386,869.30

**Summary of Warrants
Levy of 2016**

DEBITS

Uncollected Taxes – January 1, 2016	
Property Taxes	\$223,030.66
Yield Taxes	327.44
Utility – Water	8,542.62
Interest & Penalties Collected	<u>13,833.45</u>
TOTAL DEBITS	\$245,734.17

CREDITS

Remittances to Treasurer	
Property Taxes	\$143,957.37
Utility – Water	4,286.04
Interest Collected	13,833.45
Abatements	
Property Taxes	8,009.00
Utility – Water	369.02
Conversion to Lien	<u>75,279.29</u>
TOTAL CREDITS	\$245,734.17

**Summary of Tax Lien Accounts
Fiscal Year Ended December 31, 2017**

DEBITS

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Balance of Unredeemed Taxes			
January 1, 2016		53,013.11	165,505.02
Taxes to Lien, Current FY	84,992.31		
Interest & Costs Collected	<u>1,254.77</u>	<u>3,535.90</u>	<u>24,131.96</u>
TOTAL DEBTIS	\$86,247.08	\$56,549.01	\$189,636.98

CREDITS

Remittance to Treasurer			
Redemptions	20,991.74	12,720.86	53,119.46
Interest & Costs Collected	1,254.77	3,535.90	24,131.96
Abatements	20.41		
Liens Deeded to Municipality	18,873.96	13,391.28	90,045.46
Unredeemed Taxes	<u>45,106.20</u>	<u>26,900.97</u>	<u>22,340.10</u>
TOTAL CREDITS	\$86,247.08	\$56,549.01	\$189,636.98

Unredeemed Taxes from Tax Lien

Fiscal Year Ending December 31, 2017

PROPERTY TAXES

Tax Lien Levy of 2002	258.98
Tax Lien Levy of 2003	200.54
Tax Lien Levy of 2005	166.52
Tax Lien Levy of 2006	130.52
Tax Lien Levy of 2009	1,092.26
Tax Lien Levy of 2010	5,996.35
Tax Lien Levy of 2011	8,152.62
Tax Lien Levy of 2012	9,584.08
Tax Lien Levy of 2013	7,665.72
Tax Lien Levy of 2014	4,782.49
Tax Lien Levy of 2015	31,120.96
Tax Lien Levy of 2016	<u>46,351.15</u>
TOTAL	\$155,502.19

WATER FEES

Tax Lien Levy of 2015	2,555.79
Tax Lien Levy of 2016	<u>3,836.00</u>
TOTAL	\$6,391.79



Treasurer's Report

General Fund

Beginning Cash Balance		\$1,475,060.96
Checking Accounts		
Beg. Bal	\$1,472,045.48	
Selectmen	\$1,541,576.87	
Town Clerk	\$347,420.78	
Tax Collector	\$4,852,491.59	
Interest	\$1,978.18	
unknown	\$691,911.26	
NHPDIP	\$0.00	
TAN	\$300,000.00	
Total Deposits	\$7,735,378.68	\$7,735,378.68
Withdrawals	(\$6,668,292.49)	
Fees	(\$1,714.75)	
NHPDIP	\$0.00	
TAN	(\$300,000.00)	
Total Withdrawals	(\$6,970,007.24)	(\$6,970,007.24)
End Balance	\$2,237,416.92	
NH-PDIP Account		
Beg. Balance	\$3,015.48	
Deposits	\$0.00	
Interest	\$28.01	\$28.01
W/Ds	\$0.00	\$0.00
End Balance	\$3,043.49	
ENDING CASH BALANCE		\$2,240,460.41

Treasurer's Report

Other Town Funds - 2017

LAND USE Funds

Beginning Balance	\$130,664.10
Deposit from GF	\$0.00
Interest Earned	\$1,213.78
08 Land Use Transfer	\$0.00
Ending Balance	\$131,877.88

McLACHLIN Memorial Trust Fund

Beginning Balance	\$3,331.38
Interest Earned	\$30.94
Ending Balance	\$3,362.32

TRANSFER STATION

Beginning Balance	\$139,789.51
Interest Earned	\$1,298.56
Deposit-Trnsf GF	\$0.00
Withdrawal-to GF	\$0.00
Ending Balance	\$141,088.07

FRANCONIA SAFETY SERVICES BUILDING PROJECT

Beginning Balance	\$70,198.53
Interest Earned	\$35.01
Deposit-Trnsf GF	\$0.00
Withdrawals	\$0.00
Ending Balance	\$70,233.54

Treasurer's Report

Franconia Water Department -

2017

BEGINNING CASH BALANCE	\$80,836.75
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Checking Account

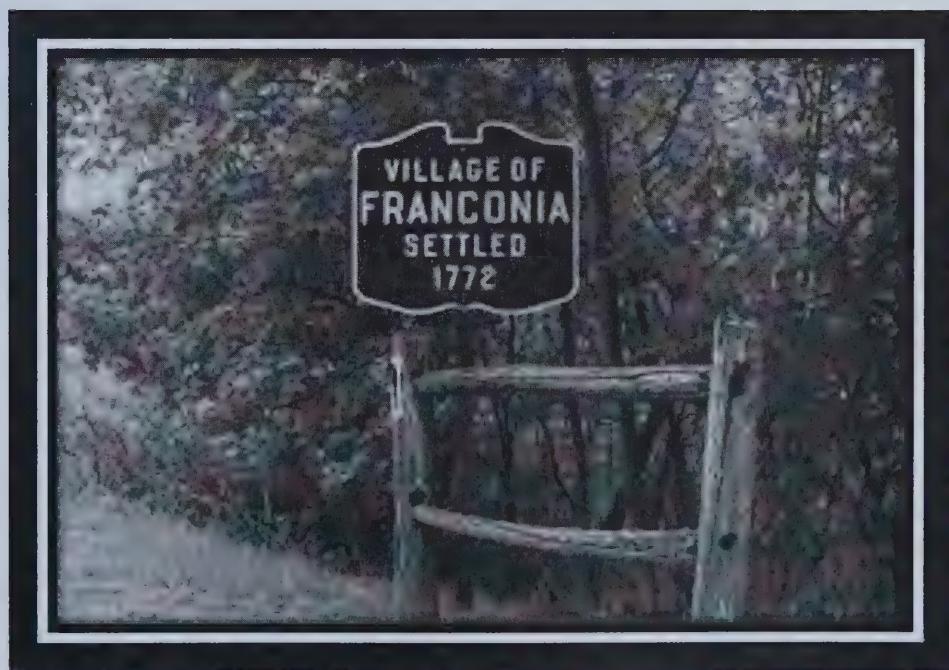
Beginning Balance	\$73,024.46
Deposits	\$252,049.58
From NHPDIP	\$0.00
To NHPDIP	\$0.00
Interest	\$187.83
unknown	\$17,810.74
	\$270,048.15
Checks	(\$275,869.28)
Fees	\$0.00
Ending Balance	\$67,203.33

NHPDIP

Beginning Balance	\$7,812.29
Deposits	\$0.00
Interest	\$72.58
Withdrawals	\$0.00
Ending Balance	\$7,884.87

ENDING CASH BALANCE	\$75,088.20
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Notes



Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

Jan - Dec 17

Revenue

9001 In & Out Revenue Accounts	
3000-01 · Cemetery Trust Fund	875.00
Total 9001 In & Out Revenue Accounts	875.00
3110-00 · Property Taxes	5,310,132.45
3120-00 · Land Use Change Tax	32,342.45
3185-00 · Yield Tax	9,050.58
3186-00 · Payment in Lieu of Taxes	69,309.00
3190-00 · Penalties & Int Property Tax	37,788.61
3220-00 · Motor Vehicle Fees	280,450.80
3230-00 · BUILDING PERMITS	
3230-02 · Building Permits	7,520.30
3230-03 · Driveway Permits	200.00
3230-04 · Septic Designs	1,125.00
3230-05 · Sign Permits	150.00
Total 3230-00 · BUILDING PERMITS	8,995.30
3290-00 · OTHER LICENSES & FEES	
3290-01 · Misc Permits/Fees	73.00
3290-02 · Vital Statistics State	405.00
3290-03 · Vital Statistics Clerk	377.00
3290-07 · Dog Licenses	639.50
3290-10 · Marriage License State	473.00
3290-11 · Marriage Licenses Clerk	70.00
3290-12 · Municipal Agent Fee	4,900.80
3290-13 · Postage	23.75
3290-14 · UCC Filings	315.00
3290-15 · Statewide Checklist	300.00
Total 3290-00 · OTHER LICENSES & FEES	7,577.05
3352-00 · Meal & Room Tax	57,578.32
3353-00 · Highway Block Grant	50,876.07
3379-00 · INTERGOVERNMENTAL RevenueE	
Town of Easton	
3379-01 · Administration Fee	2,000.00
3379-02 · Recreation Programs	6,903.39
3379-03 · Transfer Station	26,082.50
Total Town of Easton	34,985.89
Town of Sugar Hill	
3379-04 · Transfer Station	31,436.00
3379-05 · Recreation Programs	11,843.50
3379-06 · Emergency Phone	250.00
3379-07 · Adminstration Fee	1,150.00

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
Total Town of Sugar Hill	<u>44,679.50</u>
Total 3379-00 · INTERGOVERNMENTAL RevenueE	<u>79,665.39</u>
3401-00 · Revenue FROM DEPARTMENTS	
4312 Highway Department	
Culvert Reimbursement	843.07
Total 4312 Highway Department	<u>843.07</u>
Cemeteries	
3401-09 · Burials	2,450.00
Cemeteries - Other	998.76
Total Cemeteries	<u>3,448.76</u>
Executive	
3401-01 · Current Use /LUCT Fees	83.98
3401-02 · Photo Copying Charges	29.00
3401-25 · Donations	201.00
Total Executive	<u>313.98</u>
Financial Administration	
LUCT/CU Recording Fees	17.00
Total Financial Administration	<u>17.00</u>
Life Squad	
3401-17 · Town of Sugar Hill	2,000.00
3401-18 · Transport Payments	95,709.12
Total Life Squad	<u>97,709.12</u>
Planning & Zoning Boards	
3401-06 · Hearing Fees	<u>3,326.00</u>
Total Planning & Zoning Boards	<u>3,326.00</u>
Police	
3401-10 · Court Fines Paid to Town	300.00
3401-11 · Donations	415.00
3401-12 · Pistol Permits	119.50
3401-13 · Police Coverage	6,925.00
3401-14 · Police Report	515.00
3401-16 · Town Fines	240.00
Total Police	<u>8,514.50</u>
Recreation	
3401-19 · Use of Rec Van	1,125.20
3401-20 · NC Soccer Camp	4,059.00
3401-21 · Spring Sports Fees	1,370.00
3401-22 · Winter Sports Fees	1,110.00
3401-23 · Soccer Fees	165.00
3401-24 · Summer Recreation Fees	33,041.00
3401-26 · Fall Sports Fees	1,680.00
Total Recreation	<u>42,550.20</u>

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	Jan - Dec 17
Total 3401-00 · Revenue FROM DEPARTMENTS	156,722.63
3502-00 · Interest on Investments	1,837.37
3915-00 · Revenue to Capital Reserve Funds	
Fire Truck	363,987.03
3915-01 · Northern Pass Defense Fund	22,909.92
3915-07 · Lafayette Recreation	108,202.39
3915-08 · Dow Clock	<u>6,318.65</u>
Total 3915-00 · Revenue to Capital Reserve Funds	<u>501,417.99</u>
9312-00 · TRI-TOWN TRANSFER STATION	
Transfer Station/Recycling Fund	
9312-01 · Bags-PAYT	87,033.30
9312-02 · Special Handling Fees	29,590.12
9312-03 · Recycled Material	<u>23,111.82</u>
Total Transfer Station/Recycling Fund	<u>139,735.24</u>
Total 9312-00 · TRI-TOWN TRANSFER STATION	<u>139,735.24</u>
Total Revenue	<u>6,744,354.25</u>
Gross Profit	<u>6,744,354.25</u>
Expense	
3110.1 Property Taxes Abatement	6,481.37
4199 Other General Gov't	
4199.4 Childrens Center	<u>2,000.00</u>
Total 4199 Other General Gov't	<u>2,000.00</u>
9000 In & Out Expense Accounts	
Cemetery Maintenance Fund	875.00
MTAG Expenses	0.00
Police Coverage	5,570.00
Scholarship Trust Fund	0.00
9000 In & Out Expense Accounts - Other	<u>-80.00</u>
Total 9000 In & Out Expense Accounts	<u>6,365.00</u>
FOREST FIRE	
Wages	
4290-06 · Annual Pay	0.00
4290-07 · Firefighting Training	0.00
4290-08 · Firefiighting Pay	<u>1,470.00</u>
Total Wages	<u>1,470.00</u>
4290-00 · Forest Fire General Expenses	
Equipment	
4290-01 · New Equipment	<u>799.85</u>
Total Equipment	<u>799.85</u>
4290-03 · Supplies	<u>243.00</u>
Total 4290-00 · Forest Fire General Expenses	<u>1,042.85</u>
Total FOREST FIRE	<u>2,512.85</u>

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
Penalty	66.70
TRI-TOWNS TRANSFER STATION	
9412-00 · Transfer Station/Recycling Fund	
C & D/Bulky Disposal	
9412-03 · Glass & Plastic	8,671.43
9412-04 · Roll Off Hauling Fee	9,618.62
9412-05 · Roll Off Tipping Fee	15,916.76
9412-06 · Tires	1,009.00
9412-07 · Electronics	1,893.51
9412-08 · Contingency	0.00
Total C & D/Bulky Disposal	<u>37,109.32</u>
General Expenses	
Insurance	
9412-14 · Boiler	181.00
9412-15 · Building	349.00
9412-16 · Equipment	<u>401.00</u>
Total Insurance	931.00
Mileage Reimbursed	337.03
Repairs	17.97
9412-12 · Dues	1,866.08
9412-13 · PAYT Bags	9,330.23
9412-17 · Baling Wire	788.98
9412-18 · Supplies	1,415.22
9412-19 · Printing & Advertising	98.50
9412-20 · Oil & Gas	165.00
9412-21 · Training & Certification	645.00
9412-22 · Uniforms	<u>212.33</u>
Total General Expenses	<u>15,807.34</u>
Maintenance	
9412-23 · Furnace	633.33
9412-24 · Bobcat	254.85
9412-32 · Baler Maintenance	<u>57.97</u>
Total Maintenance	<u>946.15</u>
Solid Waste Disposal	
9412-01 · Hauling Fee	7,370.97
9412-02 · Tipping Fee	<u>32,605.10</u>
Total Solid Waste Disposal	<u>39,976.07</u>
Taxes & Benefits	
9412-28 · Health Insurance	42,467.48
9412-29 · Retirement	3,500.00
9412-30 · Workers' Compensation	<u>3,640.00</u>
Total Taxes & Benefits	<u>49,607.48</u>

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
Utilities	
9412-09 · Electricity	1,387.22
9412-10 · Heating - Propane	1,906.75
9412-11 · Telephone	<u>1,321.02</u>
Total Utilities	4,614.99
9412-25 · Salaries & Wages	<u>139,469.28</u>
Total 9412-00 · Transfer Station/Recycling Fund	<u>287,530.63</u>
Total TRI-TOWNS TRANSFER STATION	<u>287,530.63</u>
4130-00 · EXECUTIVE GENERAL EXPENSES	
General Expenses	
Dues	
MMANH	100.00
NHAAO	20.00
NHGFOA	60.00
NHLWAA	30.00
4130-03 · NHMA	<u>1,503.00</u>
Total Dues	<u>1,713.00</u>
Equipment	
Copier Lease	1,553.67
Maintenance/Repairs	160.00
4130-05 · New Equipment	<u>100.00</u>
Total Equipment	<u>1,813.67</u>
Total General Expenses	<u>3,526.67</u>
Salaries & Wages	
4130-18 · Administrative Assistant	10,769.02
4130-19 · Training	0.00
4130-20 · Executive Secretary	17,280.03
4130-21 · Secretary	12,108.33
4130-27 · Town Administrator	49,923.04
4130-30 · Employee Incentive	<u>3,388.88</u>
Total Salaries & Wages	<u>93,469.30</u>
Taxes & Benefits	
4130-22 · Health Insurance	7,314.62
4130-24 · Retirement-Town	720.00
4130-26 · Workers Comp	<u>260.00</u>
Total Taxes & Benefits	<u>8,294.62</u>
4130-01 · Current Use/Land Use Change Rec	147.92
4130-02 · Septage Fee	100.00
4130-04 · Website/Internet Expense	3,049.30
4130-06 · Maps	3,557.00
4130-07 · Miscellaneous	1,002.55
4130-08 · Newspaper Notices	802.48

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	Jan - Dec 17
4130-09 · Postage	705.45
4130-11 · Avitar	3,396.00
4130-12 · Profile Technologies, Inc	1,737.46
4130-13 · RSA Updates & Legal Material	0.00
4130-14 · Programs	569.00
4130-15 · Supplies	1,608.62
4130-16 · Telephone	1,665.87
4130-17 · Training/Meetings	1,272.43
4130-29 · Professional Fees	2,880.00
Total 4130-00 · EXECUTIVE GENERAL EXPENSES	127,784.67
4140-00 · ELEC/REG/VITAL STATS	
Salaries & Wages	
4140-10 · Supervisor of the Checklist	2,000.00
4140-11 · Town Clerk Salary	28,644.20
Total Salaries & Wages	30,644.20
Town Clerk	
4140-01 · Election/Registration	
General Expenses	122.17
Total 4140-01 · Election/Registration	122.17
4140-02 · Dog Tags	83.18
4140-03 · Dues	20.00
4140-04 · Newspaper Notices	466.00
4140-05 · Postage	899.43
4140-06 · Software Programs/Support	2,293.48
4140-07 · Supplies	421.32
4140-08 · Telephone	829.76
4140-09 · Workshops/Meetings	282.50
4140-14 · Health Insurance	5,176.82
Total Town Clerk	10,594.66
Total 4140-00 · ELEC/REG/VITAL STATS	41,238.86
4150-00 · FINANCIAL ADMINISTRATION	
Salaries & Wages	
4150-14 · Bookkeeper	9,505.51
4150-15 · Tax Collector	7,160.92
4150-16 · Treasurer	1,966.00
Total Salaries & Wages	18,632.43
Tax Collection	
Software Support	
Profile Technologies, Inc	111.48
4150-06 · Avitar	2,150.00
Total Software Support	2,261.48
Tax Bills/Warrants	174.11

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
Total Tax Collection	2,435.59
4150-01 · Bank Charges	792.00
4150-02 · Checks & Supplies	426.20
4150-03 · Direct Deposit Charges	60.25
4150-04 · Town Report	1,880.00
4150-05 · Auditor	20,825.00
4150-07 · Dues	40.00
4150-08 · Mortgage/Tax Lien Search	571.83
4150-09 · Postage/Envelopes	1,627.50
4150-10 · Recording Fees	282.98
4150-11 · Workshops/Training	272.50
4150-12 · Supplies	26.99
Total 4150-00 · FINANCIAL ADMINISTRATION	<u>47,873.27</u>
4152 · 4152 Revaluation/Property	
4152-01 · General Expense	7,875.00
Total 4152 · 4152 Revaluation/Property	<u>7,875.00</u>
4153-00 · 4153 Legal Expense	
4153-03 · General Matters	14,865.31
Total 4153-00 · 4153 Legal Expense	<u>14,865.31</u>
4191-00 · PLANNING & ZONING BOARDS	
General Expenses	
4191-03 · Newspaper Notices	490.00
4191-04 · Postage	751.46
4191-05 · RSA Updates & Law Books	8.00
4191-06 · Subdivision/Lot Line Adj. Recor	264.00
4191-07 · Supplies	108.20
Total General Expenses	<u>1,621.66</u>
Master Plan	
4191-08 · Professional Assistance	149.29
Total Master Plan	<u>149.29</u>
Salary & Wages	
4191-09 · Secretary	2,786.64
4191-10 · ZBA Secretary	97.92
Total Salary & Wages	<u>2,884.56</u>
Total 4191-00 · PLANNING & ZONING BOARDS	<u>4,655.51</u>
4194-00 · General Gov Buildings	
Dow Field	
4194-23 · Dow Field Maintenance	470.87
4194-24 · Dow Field Utilities	437.78
4194-25 · Dow Portable Toilets	1,550.00
Total Dow Field	<u>2,458.65</u>
Equipment	

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
4194-08 · Gas & Diesel	3,423.93
4194-09 · Maintenance	3,880.98
4194-21 · Tools	<u>1,881.90</u>
Total Equipment	9,186.81
Insurance	
4194-12 · Building & Equipment	1,014.00
4194-13 · Commercial Auto	436.00
4194-14 · Library Insurance	<u>2,063.00</u>
Total Insurance	3,513.00
Maint Garage	
4194-04 · Phone/Internet	339.84
4194-05 · Electricity	972.59
4194-06 · Heating/Water	<u>2,552.46</u>
Total Maint Garage	3,864.89
Salary & Wages	62,656.64
Taxes & Benefits	
Health Insurance	9,462.28
Retirement-Town	1,040.00
Workers Compensation	<u>1,820.00</u>
Total Taxes & Benefits	12,322.28
Town Hall	
4194-02 · Building Maint.	-2,124.41
4194-11 · Heating Oil	3,614.22
4194-22 · Utilities	<u>2,744.55</u>
Total Town Hall	4,234.36
4194-01 · General Expenses	
Sidewalk Plowing	4,079.88
4194-03 · Dow Clock	216.65
4194-07 · Newspaper Ads	257.50
4194-16 · Supplies	2,729.57
4194-17 · Uniforms	379.30
4194-20 · Gardens/Park Maintenance	
4194-29 · Trails Grant	3,141.68
4194-20 · Gardens/Park Maintenance - Other	<u>771.83</u>
Total 4194-20 · Gardens/Park Maintenance	<u>3,913.51</u>
Total 4194-01 · General Expenses	11,576.41
4194-00 · General Gov Buildings - Other	<u>4,349.81</u>
Total 4194-00 · General Gov Buildings	114,162.85
4195-00 · Cemeteries	
General Expenses	
4195-01 · Water	358.88
4195-02 · Electricity	224.30

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
4195-03 · Equipment	121.48
4195-05 · Supplies/Flags/Newspaper Ads	465.61
4195-10 · Fuel	362.21
Total General Expenses	1,532.48
Taxes & Benefits	
4195-09 · Workers Compensation	260.00
Total Taxes & Benefits	260.00
4195-06 · Salaries & Wages	12,768.36
Total 4195-00 · Cemeteries	14,560.84
4196-00 · Insurance	
4196-01 · Liability	10,325.00
Total 4196-00 · Insurance	10,325.00
4197-00 · Advert & Regional Assoc.	
4197-01 · Franconia Notch Chamber of Com	10,000.00
4197-02 · North Country Council	2,352.30
Total 4197-00 · Advert & Regional Assoc.	12,352.30
4210-00 · POLICE DEPARTMENT	
Building Maintenance	
4210-02 · Building Maintenance	396.65
4210-03 · Water 30%	355.50
4210-04 · Electricity 30%	1,604.46
4210-05 · Propane 30%	1,195.73
Total Building Maintenance	3,552.34
General Expenses	
Firearms	
4210-08 · Ammunition	1,742.13
4210-09 · New	980.22
4210-10 · Training	250.00
Total Firearms	2,972.35
Insurance	
4210-11 · Building & Equipment	318.00
4210-12 · Commercial Auto	763.00
4210-13 · Liability	8,172.00
Total Insurance	9,253.00
Office	
Equip. Maint./Repair	342.50
4210-18 · Software/Support	4,496.74
4210-19 · Supplies & Postage	2,042.94
Total Office	6,882.18
Radar	
Repair	159.00
Total Radar	159.00

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
Radios & Pagers	
4210-23 · New Equipment	760.00
Total Radios & Pagers	<u>760.00</u>
Uniforms	
4210-27 · Cleaning	11.00
4210-28 · New	4,079.41
Total Uniforms	<u>4,090.41</u>
Vehicles	
4210-29 · Gas/Mileage Reimbursed	6,847.77
4210-30 · Maintenance	3,030.99
4210-31 · Repairs	2,045.50
4210-32 · Supplies	493.85
Total Vehicles	<u>12,418.11</u>
4210-06 · Dues & Subscriptions	449.00
4210-07 · Educational Programs	359.54
4210-14 · Miscellaneous	
Flowers	100.00
Lab Testing-Investigation	126.63
Meals	64.27
4210-15 · Newspaper Notices	30.00
Total 4210-14 · Miscellaneous	<u>320.90</u>
4210-25 · Telephone (cell & landline)	2,776.19
4210-26 · Training/Conferences	1,070.10
4210-43 · Internet	289.98
Total General Expenses	<u>41,800.76</u>
Salaries & Wages	
4210-33 · Administration	1,585.30
4210-34 · Officers	179,607.81
4210-35 · Overtime	16,683.32
4210-36 · Specials	8,207.84
Total Salaries & Wages	<u>206,084.27</u>
Taxes & Benefits	
4210-38 · Health Insurance	33,861.33
4210-41 · Retirement-Town	56,450.62
4210-42 · Workers Compensation	6,240.00
Total Taxes & Benefits	<u>96,551.95</u>
4210-00 · POLICE DEPARTMENT - Other	<u>15,560.02</u>
Total 4210-00 · POLICE DEPARTMENT	<u>363,549.34</u>
4220 · FIRE DEPARTMENT	
General Expenses	
Building Maintenance	
4220-02 · Water (60%)	711.00

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
4220-03 · Propane (60%)	2,218.60
4220-05 · Electric (60%)	3,208.98
4220-06 · Bldg Maintenance	<u>1,347.29</u>
Total Building Maintenance	7,485.87
Insurance	
4220-10 · Building & Equipment	1,036.00
4220-11 · Commercial Auto	<u>4,278.00</u>
Total Insurance	5,314.00
New Equipment	
Ladder Truck	14,209.17
SCBA	570.00
4220-13 · Fire Hose	6,026.76
4220-14 · Rescue Equipment	48.98
4220-15 · Radios & Pagers	1,231.79
New Equipment - Other	<u>3,914.00</u>
Total New Equipment	26,000.70
4220-01 · Admin & Supplies	904.60
4220-07 · Dues and Subscriptions	1,107.04
4220-08 · Fire Prevention	333.75
4220-09 · Gas & Diesel	714.51
4220-16 · Telephone/Internet	1,831.20
4220-17 · Training & Prevention	935.00
4220-18 · Vehicles & Equipment	<u>17,650.78</u>
Total General Expenses	62,277.45
Salaries & Wages	
4220-19 · Fireman's Annual Pay	38,272.05
4220-21 · Inspections	<u>4,744.30</u>
Total Salaries & Wages	43,016.35
Taxes & Benefits	
4220-24 · Workers Compensation	<u>2,600.00</u>
Total Taxes & Benefits	2,600.00
Total 4220 · FIRE DEPARTMENT	107,893.80
4221 · LIFE SQUAD	
Building Maint	
4221-01 · Water 10%	118.54
4221-02 · Electricity 10%	534.90
4221-03 · Propane 10%	<u>305.90</u>
Total Building Maint	959.34
General Expenses	
4221-04 · Billing & Collection Fee	10,415.77
4221-05 · Miscellaneous	1,263.00
4221-06 · Supplies	<u>8,833.68</u>

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
4221-08 · Training	3,026.85
4221-09 · Uniforms	2,802.13
4221-10 · Radios & Pagers	568.42
4221-12 · Telephone	1,563.61
4221-13 · Equipment	<u>1,497.36</u>
Total General Expenses	29,970.82
Vehicles	
4221-14 · Gas & Diesel	2,552.83
4221-15 · Comercial Auto Insurance	1,342.00
4221-16 · Vehicle Maintenance	<u>2,973.14</u>
Total Vehicles	6,867.97
Wages & Benefits	
Unemployment Compensation	1,040.00
4221-17 · Wages	<u>37,224.00</u>
Total Wages & Benefits	<u>38,264.00</u>
Total 4221 · LIFE SQUAD	76,062.13
4240 · BUILDING INSPECTOR	
4240-01 · Wages	<u>4,457.69</u>
Total 4240 · BUILDING INSPECTOR	4,457.69
4290-11 · Payroll Tax	52,941.69
4291 · EMERGENCY MANAGEMENT	
4291-01 · Wages	2,240.38
4291 · EMERGENCY MANAGEMENT - Other	160.61
Total 4291 · EMERGENCY MANAGEMENT	<u>2,400.99</u>
4299 · DISPATCH PHONE LINES	
4299-01 · Phone Lines	1,246.49
4299-02 · Grafton County Dispatch	<u>41,257.50</u>
Total 4299 · DISPATCH PHONE LINES	42,503.99
4312 · HIGHWAY & STREETS	
General Expenses	
Building Maintenance	
4312-02 · Maintenace	763.17
4312-35 · Electricity	<u>1,170.13</u>
Total Building Maintenance	1,933.30
Equipment	
4312-04 · Maintenance	664.14
4312-05 · Repair	444.98
4312-06 · New	<u>4,809.28</u>
Total Equipment	5,918.40
Insurance	
4312-11 · Building & Equipment	485.00
4312-12 · Commercial Auto	<u>5,035.00</u>

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
Total Insurance	5,520.00
Vehicles	
4312-24 · Maintenance	1,724.70
4312-25 · Repairs	<u>10,674.36</u>
Total Vehicles	12,399.06
4312-01 · Calcium Chloride	4,600.00
4312-03 · Culverts	992.80
4312-08 · Gasoline, Diesel, etc.	18,497.14
4312-09 · Propane	2,884.87
4312-10 · Gravel	15,182.50
4312-13 · Safety/Signs	1,084.75
4312-14 · Random Drug Tests	170.00
4312-15 · New Tools	824.81
4312-16 · Salt	18,985.38
4312-17 · Sand	13,101.75
4312-18 · Storm Damage	0.00
4312-19 · Street Sweeping	2,731.23
4312-20 · Supplies	2,819.25
4312-21 · Training/Workshops	680.00
4312-22 · Telephone	2,202.04
4312-23 · Uniforms	<u>1,663.50</u>
Total General Expenses	112,190.78
Salaries & Wages	
4312-26 · Wages - On Call Pay	1,445.00
4312-27 · Wages-Regular Rate	147,237.95
4312-28 · Wages-Overtime	<u>10,755.48</u>
Total Salaries & Wages	159,438.43
Taxes & Benefits	
4312-29 · Health Insurance	38,439.44
4312-30 · Retirement-Town	3,120.00
4312-33 · Workers Compensation	<u>8,059.00</u>
Total Taxes & Benefits	49,618.44
4312-34 · Highway Block Grant	<u>43,453.83</u>
Total 4312 · HIGHWAY & STREETS	364,701.48
4316 · UTILITIES	
4316-02 · Street Lighting	<u>21,660.75</u>
Total 4316 · UTILITIES	21,660.75
4415 · HEALTH & HOSPITAL	
4415-01 · The Center for New Beginnings	1,000.00
4415-02 · Adaptive Sports Partners	750.00
4415-04 · ACHS	4,000.00
4415-05 · Boys & Girls Club	1,000.00

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
4415-06 · CASA	500.00
4415-07 · Grafton County Senior Citizens	1,500.00
4415-08 · North Country Home Health	3,200.00
4415-09 · Support Center at Burch House	520.00
4415-10 · White Mtn Mental Health	1,292.00
4415-11 · Tri-County Transit	2,000.00
4415-12 · Above the Notch Humane Society	500.00
Total 4415 · HEALTH & HOSPITAL	16,262.00
4442 · WELFARE	
4442-01 · General Assistance	6,842.13
4442-02 · Tri-County Community Action	2,700.00
Total 4442 · WELFARE	9,542.13
4520-00 · PARKS	
General Expenses	
4520-42 · Dow Field Maintenance	1,208.60
Total General Expenses	1,208.60
4520-47 · Wages	3,900.00
Total 4520-00 · PARKS	5,108.60
4520 · RECREATION	
Miscellaneous Expense	
Communications	
4520-03 · Phone	725.85
4520-04 · Tech Services	200.04
4520-52 · Computer	299.39
Total Communications	1,225.28
Vehicle Expense	
Total Miscellaneous Expense	3,221.18
Rink & Ice Skating	
4520-14 · Rink Maintenance	2,697.91
4520-15 · Supplies	204.71
4520-16 · Utilities	1,133.47
Total Rink & Ice Skating	4,036.09
Soccer	
4520-30 · NC Camp Soccer Staff	2,992.00
4520-31 · NC Camp Soccer Uniforms	630.00
4520-33 · Supplies	880.81
4520-34 · Tournaments	300.00
4520-35 · Uniforms	409.10
4520-58 · Referee Fees	80.00
Total Soccer	5,291.91
Spring Programs	
4520-10 · Umpire Fees/Clinics	150.00

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
4520-11 · League Fees	500.00
4520-12 · Supplies & Equipment	294.18
4520-13 · Uniforms	<u>1,249.15</u>
Total Spring Programs	2,193.33
Summer Recreation	
Wages	
4520-01 · Recreation Director	25,070.76
4520-02 · Youth Director	19,726.20
4520-29 · Summer Rec Counselors	<u>22,671.17</u>
Total Wages	67,468.13
4520-20 · Background Checks	525.00
4520-21 · Staff/Camper Uniforms	1,396.59
4520-22 · Field Trips	6,373.40
4520-24 · Pool & Facilities	945.00
4520-25 · Staff Workshops/Training	327.00
4520-26 · Supplies	617.99
4520-27 · Transportation	<u>2,089.22</u>
Total Summer Recreation	79,742.33
Taxes & Benefits	
4520-36 · Health Insurance	9,003.25
4520-39 · Retirement	1,040.00
4520-40 · Workers Compensation	<u>2,080.00</u>
Total Taxes & Benefits	12,123.25
Winter Programs	
4520-08 · Supplies/Equipment	49.10
4520-54 · Uniforms - Winter	346.70
4520-55 · Tournament Fees	<u>170.00</u>
Total Winter Programs	565.80
4520-17 · Dow Field Playground Fund	1,500.00
4520-18 · Recreation Van Fund	1,000.00
4520-19 · Rink Maint. Fund	<u>2,000.00</u>
Total 4520 · RECREATION	111,673.89
4550 · 4550 Library	
Taxes & Benefits	
Health Insurance	785.22
Total Taxes & Benefits	<u>785.22</u>
Total 4550 · 4550 Library	785.22
4583 · 4583 Patriotic Purpose	1,000.00
4589 · MUSEUMS	
Insurance	
Buildings	
4589-01 · Franconia Heritage Museum	310.16

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	Jan - Dec 17
4589-02 · Frost Place	193.00
Total Buildings	<u>503.16</u>
Total Insurance	<u>503.16</u>
Total 4589 · MUSEUMS	<u>503.16</u>
4619 · CONSERVATION	
General Expenses	
4619-01 · Dues	532.00
Total General Expenses	<u>532.00</u>
Total 4619 · CONSERVATION	<u>532.00</u>
4620-00 · WATER DEPT EXPENSES TO BE REIMB	
Cell Phones	0.00
Computer Support	39.39
Insurance-Buildings	0.00
Mittersill FS Electricity	0.00
Newspaper Ad	0.00
Payroll Taxes	-348.50
Propane	0.00
Supplies	12.65
Wages	<u>2,940.00</u>
Total 4620-00 · WATER DEPT EXPENSES TO BE REIMB	<u>2,643.54</u>
4711 · LONG TERM BOND	
4711-01 · Safety Services Building	110,711.52
4711-02 · Water Project	<u>38,100.00</u>
Total 4711 · LONG TERM BOND	<u>148,811.52</u>
4912 · SPECIAL RevenueE FUNDS	
4912-01 · Library Appropriation	<u>83,499.01</u>
Total 4912 · SPECIAL RevenueE FUNDS	<u>83,499.01</u>
4915-00 · Expenses Reimb FROM CRF's	
4915-01 · Northern Pass Defense Fund	0.00
4915-13 · Legal	0.00
4915-19 · Highway Improvement Fund	0.00
4915-20 · Town Buildings Improvement	0.00
4915-21 · Frost Place Maint.	0.00
4915-22 · Lafayette Recreation	<u>0.00</u>
Total 4915-00 · Expenses Reimb FROM CRF's	<u>0.00</u>
4916-00 · TRANSFERS Capital Reserve Funds	
4916-01 · Highway Improvement	75,000.00
4916-02 · Sidewalk Improvement	21,000.00
4916-03 · Town Buildings Improvements	15,000.00
4916-04 · Heritage Museum Maintenance	1,000.00
4916-05 · Lafayette Recreation	51,004.00
4916-06 · Dow Clock	6,318.00

Summary of Revenues and Expenditures

Accrual Basis (unaudited report)

January through December 2017

	<u>Jan - Dec 17</u>
4916-07 · Northern Pass Defense Fund	30,000.00
4916-08 · Life Squad Equipment	3,329.00
4916-09 · TB & Grounds Equipment	6,971.00
4916-10 · TB Truck	6,340.00
4916-11 · Bridge Construction/Maintenance	5,000.00
4916-12 · Highway Heavy Equipment	13,835.00
4916-13 · Highway Truck	33,450.00
4916-14 · Legal	30,000.00
4916-15 · Life Squad Van	11,340.00
4916-16 · Police Cruiser	11,713.00
4916-17 · Fire Heavy Equipment	400,238.00
4916-18 · Fire Fighting Equipment	12,103.00
4916-19 · Reassessment	9,450.00
Total 4916-00 · TRANSFERS Capital Reserve Funds	<u>743,091.00</u>
4931-01 · 4931 Taxes Paid-County	511,563.00
4933-00 · TAXES PAID SCHOOL DISTRICT	
4933-01 · Lafayette	1,408,186.00
4933-02 · Profile	<u>1,431,830.00</u>
Total 4933-00 · TAXES PAID SCHOOL DISTRICT	<u>2,840,016.00</u>
4939-00 · PAYMENTS STATE OF NH	
4939-03 · Marriage Licenses	129.00
4939-04 · Vital Records	<u>733.00</u>
Total 4939-00 · PAYMENTS STATE OF NH	<u>862.00</u>
6560 · Payroll Expenses	10,212.73
66900 · Reconciliation Discrepancies	<u>-902.59</u>
Total Expense	<u>6,222,025.23</u>
Net Ordinary Revenue	<u>522,329.02</u>
Other Revenue/Expense	
Other Revenue	
Highway Block Grant/Trails Grant	<u>49,852.88</u>
Total Other Revenue	<u>49,852.88</u>
Net Other Revenue	<u>49,852.88</u>
Net Revenue	<u>572,181.90</u>

Town of Franconia

New Hampshire

Warrant

2018

To the inhabitants of the town of Franconia in the County of Grafton in the state of New Hampshire qualified to vote in town affairs are hereby notified and warned of the Annual Town Meeting will be held as follows:

Date: March 13, 2018

Time: Polls Open 1:00 PM to 7:00 PM. Deliberative Session begins at 7:00 PM.

Location: Lafayette Regional School

Details:

Article 01: Choose Town Officers

To Choose all necessary Town Officers for the ensuing year. (By Ballot)

Article 02: Town Line Item Budget

To see if the Town will vote to raise and appropriate one million eight hundred nine thousand five hundred seventy-seven dollars (\$1,809,577.00) to defray town charges for the ensuing year. (Majority vote required)

GENERAL GOVERNMENT

Article 03: Water Department Operating Budget

To see if the Town will vote to raise and appropriate the sum of two hundred sixty-nine thousand six hundred fifty dollars (\$269,650) for the operation of the Water Department. This amount to be funded by water rents and revenues with no amount from taxation. Recommended by the Board of Commissioners (Majority vote required)

Article 04: Appropriate to CRF

To see if the Town will vote to raise and appropriate the sum of two hundred seven thousand eight hundred and eighteen dollars (\$207,818.00) to be added to the following Capital Reserve Funds previously established. The Selectmen recommend this appropriation. (Majority vote required)

Town Buildings Truck, \$6,467; Town Buildings and Grounds Equipment, \$7,110; Highway Trucks, \$41,920; Highway Heavy Equipment, \$15,568; Police Cruisers, \$11,947; Life Squad Van, \$20,000; Life Squad Equipment, \$5,796; Fire Heavy Equipment, \$43,131; Fire Fighting Equipment \$11,429; Bridge Maintenance, \$5,000; Legal \$30,000; and Re-Assessment \$9450

Article 05: Appropriate to ETF

To see if the Town will vote to raise and appropriate the sum of one hundred twenty-seven thousand eight hundred twenty dollars (\$127,820.00) to be added to the following Expendable Trust Funds previously established. The Selectmen recommend this appropriation. (Majority vote required)

Highway Improvement, \$75,000; Town Buildings Maintenance, \$30,000; Sidewalk Improvement, \$21,000; Heritage Museum, \$1,020; and Frost Place Maintenance, \$800.

Article 06: Tractor Purchase

To see if the Town will vote to raise and appropriate the sum of forty-nine thousand dollars (\$49,000) to purchase a new tractor and to fund this appropriation by authorizing the withdrawal of thirty-six thousand dollars (\$36,000) from the Town Buildings and Grounds Equipment Capital Reserve Fund previously established, with the balance to come from trading in the 2010 John Deere Tractor (\$13,000). The Selectmen recommend this article.

Article 07: Add to Rink Surface Maintenance Fund

To see if the Town will vote to raise and appropriate the sum of two thousand dollars (\$2,000.00) to be added to the Rink Surface Maintenance Expendable Trust Fund previously established with said funds to come from the Recreation Committee's line item budget . The Selectmen recommend this appropriation. (Majority vote required)

Article 08: Add to Dow Field Maintenance Fund

To see if the Town will vote to raise and appropriate the sum of one thousand five hundred dollars (\$1,500.00) from the Recreation Committee's line item budget to the Dow Field Maintenance Capital Reserve Fund previously established. The Selectmen recommend this appropriation. (Majority vote required)

Article 09: Add to Recreation Van Fund

To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1,000.00) to be added to the Recreation Van Capital Reserve Fund previously established for this purpose with said funds to come from the

Recreation Committee's line item budget . The Selectmen recommend this appropriation. (Majority Vote required)

Article 10: Abbie Greenleaf Library

To see if the Town will vote to raise and appropriate the sum of eighty three thousand five hundred dollars (\$83,500) for the purpose of operating the Abbie Greenleaf Library and to transfer this amount to the Library Trustees for their use as they see fit. The Selectmen recommend this appropriation. (Majority vote required)

Article 11: Library Accept Gifts of Personal Property

Shall the Town adopt the provisions of RSA 202-A:4-d providing that any town at an annual meeting may adopt an article authorizing indefinitely until specific rescission of such authority, the public library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose? Prior to the acceptance of a gift valued at over \$5,000 the public library trustees shall hold a public hearing on the proposed acceptance. (Majority vote required)

Article 12: Library Trustees Authority to Accept and Expend Unanticipated Money

Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year? (Majority vote required).

Article 13: Tri-Town Transfer Station

To see if the Town will vote to appropriate the sum of two hundred eighty-nine thousand two hundred nine dollars (\$289,209) for the purpose of solid waste disposal, with (\$48,779) from the Town of Sugar Hill, (\$24,389) from the Town of Easton, (\$80,000.00) PAYT Fees, (\$20,000.00) Special Handling Fees, (\$15,000) in Recycled Material, and to raise (\$101,041.00) from taxation. The Selectmen recommend this appropriation. (Majority vote required)

Article 14: Lafayette Recreation Fundraising Fund

To see if the Town will vote to raise and appropriate the sum of fifty-seven thousand one hundred ninety-eight dollars (\$57,198) to be added to the Lafayette Recreation Expendable Trust Fund. Funds will come from the unassigned fund balance. (this amount is equivalent to the amount collected by fundraising during 2017). The Selectmen recommend this appropriation.

Article 15: Northern Pass Defense Fund

To see if the Town will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) to be added to the Northern Pass Defense Fund as previously established. (\$22,910) to come from unassigned fund balance. (this amount is equivalent to the amount collected by fundraising during 2017) and (\$7,090) to come from taxation. Selectmen recommend this appropriation. (Majority vote required.)

Article 16: Use of Bond Proceeds

To see if the Town will vote to authorize the use of seventy thousand two hundred thirty-four dollars (\$70,234) plus any interest in unexpended bond proceeds from the Safety Services Building Project to prepay a portion of the loan incurred from said project. Selectmen recommend. (2/3rds vote required)

Article 17: Purchase of Turnout Gear - Fire Department

To see if the Town will vote to raise and appropriate the sum of thirteen thousand three hundred dollars (\$13,300) for the purpose of purchasing turnout gear for the Fire Department. Selectmen recommend this appropriation. (Majority vote required)

Article 18: Purchase Turnout Gear - Life Squad

To see if the Town will vote to raise and appropriate the sum of twelve thousand dollars (\$12,000) for the purpose of purchasing turnout gear for the Life Squad. Selectmen recommend this appropriation. (Majority vote required)

Article 19: Heritage Museum Roof Replacement & Structural Work

To see if the Town will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) for the purpose of replacing the metal roof and structural work at the Heritage Museum. Selectmen recommend this article. (Majority vote required)

Article 20: Above the Notch Humane Society

To see if the Town will vote to raise and appropriate the amount of five hundred dollars (\$500) for the support of Above the Notch Humane Society. (Majority vote required.)

Article 21: Adaptive Sports Partners of the North Country

To see if the Town will vote to raise and appropriate the amount of one thousand dollars (\$1000) for the support of Adaptive Sports Partners of the North Country. (Majority vote required.)

Article 22: American Red Cross

To see if the Town will vote to raise and appropriate the amount of five hundred eighteen dollars (\$518) for the support of the American Red Cross. (Majority vote required.)

Article 23: Ammonoosuc Community Services, Inc

To see if the Town will vote to raise and appropriate the amount of three thousand five hundred dollars (\$3,500) for the support of Ammonoosuc Community Services, Inc. (Majority vote required.)

Article 24: Boys & Girl's Club of the North Country

To see if the Town will vote to raise and appropriate the amount of two thousand five hundred dollars (\$2500) for the support of Boys & Girls Club of the North Country. (Majority vote required.)

Article 25: Bridge House Shelter & Veterans Advocacy

To see if the Town will vote to raise and appropriate the amount of two hundred fifty dollars (\$250) for the support of Bridge House Shelter & Veterans Advocacy. (Majority vote required.)

Article 26: Court Appointed Special Advocates (CASA) of NH

To see if the Town will vote to raise and appropriate the amount of five hundred dollars (\$500) for the support of Court Appointed Special Advocates (CASA) of New Hampshire. (Majority vote required.)

Article 27: Center for New Beginnings

To see if the Town will vote to raise and appropriate the amount of one thousand dollars (\$1000) for the support of Center for New Beginnings. (Majority vote required.)

Article 28: Franconia Children's Center

To see if the Town will vote to raise and appropriate the amount of two thousand dollars (\$2,000) for the support of Franconia Children's Center. (Majority vote required.)

Article 29: Franconia Notch Regional Chamber of Commerce

To see if the Town will vote to raise and appropriate the amount of nine thousand dollars (\$9000) for the support of Franconia Notch Regional Chamber of Commerce. (Majority vote required.)

Article 30: Grafton County Senior Citizens Council, Inc.

To see if the Town will vote to raise and appropriate the amount of one thousand five hundred dollars (\$1,500) for the support of Grafton County Senior Citizens Council, Inc. (Majority vote required.)

Article 31: North Country Home Health & Hospice Agency

To see if the Town will vote to raise and appropriate the amount of three thousand two hundred dollars (\$3,200) for the support of North Country Home Health & Hospice Agency. (Majority vote required.)

Article 32: Northern Human Services - White Mountain Health

To see if the Town will vote to raise and appropriate the amount of one thousand two hundred ninety-two dollars (\$1,292) for the support of Northern Human Services - White Mountain Health. (Majority vote required.)

Article 33: Support Center at Burch House

To see if the Town will vote to raise and appropriate the amount of five hundred twenty dollars (\$520) for the support of Support Center at Burch House. (Majority vote required.)

Article 34: Tri-County Community Action Program (CAP)

To see if the Town will vote to raise and appropriate the amount of two thousand seven hundred dollars (\$2700) for the support of Tri-County Community Action Program (CAP). (Majority vote required.)

Article 35: Tri-County Transit

To see if the Town will vote to raise and appropriate the amount of two thousand dollars (\$2,000) for the support of Tri-County Transit. (Majority vote required.)

Article 36: Tyler Blain Homeless Shelter

To see if the Town will vote to raise and appropriate the amount of three hundred dollars (\$300) for the support of Tyler Blain Homeless Shelter. (Majority vote required.)

Article 37: Adoption of NH RSA 79-E

To see if the Town will vote to accept the provisions of RSA 79-E to allow the Board of Selectmen to accept for consideration requests for community revitalization tax relief incentives. Tax relief may be granted for a "qualifying structure" as defined by RSA 79-E:2, II and only to the extent allowed under RSA 79-E. Selectmen recommend this article.

Article 38: To Hear reports

To hear the reports of agents, auditors, and committees, or other officers heretofore chosen and pass any vote relative thereto.

Article 39: Transact any other business

To transact any other business that may legally come before the meeting.

Given under our hands, February 22, 2018

We certify and attest that on or before February 26, 2018, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at Franconia Town Hall, and delivered the original to the Franconia Town Clerk.

Printed Name	Position	Signature
Bernardette Costa ERIC L. MUTH	Selectman Selectman	Bernadette Costa Eric L. Muth



**New Hampshire
Department of
Revenue Administration**

2018
MS-636

Proposed Budget

Franconia

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: February 26, 2019

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2018
MS-636

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$144,072	\$134,935	\$167,513	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$46,239	\$43,583	\$39,032	\$0
4150-4151	Financial Administration	02	\$45,598	\$49,289	\$13,730	\$0
4152	Revaluation of Property	02	\$9,450	\$7,875	\$20,922	\$0
4153	Legal Expense	02	\$12,000	\$14,865	\$12,000	\$0
4155-4159	Personnel Administration	02	\$0	\$0	\$257,232	\$0
4191-4193	Planning and Zoning	02	\$5,236	\$4,876	\$7,722	\$0
4194	General Government Buildings	02	\$119,422	\$115,814	\$141,897	\$0
4195	Cemeteries	02	\$15,430	\$14,561	\$16,576	\$0
4196	Insurance	02	\$10,325	\$10,325	\$37,010	\$0
4197	Advertising and Regional Association		\$12,390	\$12,352	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
General Government Subtotal			\$420,162	\$408,475	\$713,634	\$0
Public Safety						
4210-4214	Police	02	\$379,008	\$379,055	\$258,960	\$0
4215-4219	Ambulance	02	\$0	\$0	\$69,650	\$0
4220-4229	Fire	02	\$209,595	\$191,680	\$97,890	\$0
4240-4249	Building Inspection	02	\$3,000	\$4,458	\$3,000	\$0
4290-4298	Emergency Management	02	\$2,900	\$2,401	\$4,000	\$0
4299	Other (Including Communications)	02	\$45,500	\$41,258	\$45,500	\$0
Public Safety Subtotal			\$640,003	\$618,852	\$479,000	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$401,888	\$376,899	\$308,682	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$61,500	\$21,661	\$16,000	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$463,388	\$398,560	\$324,682	\$0



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$0	\$0	\$0	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$17,462	\$16,262	\$200	\$0
Health Subtotal			\$17,462	\$16,262	\$200	\$0
Welfare						
4441-4442	Administration and Direct Assistance	02	\$8,700	\$9,559	\$6,068	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$1,000	\$0	\$0	\$0
Welfare Subtotal			\$9,700	\$9,559	\$6,068	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	02	\$117,150	\$116,835	\$127,810	\$0
4550-4559	Library		\$0	\$0	\$0	\$0
4583	Patriotic Purposes	02	\$1,000	\$1,000	\$1,000	\$0
4589	Other Culture and Recreation	02	\$421	\$503	\$421	\$0
Culture and Recreation Subtotal			\$118,571	\$118,338	\$129,231	\$0



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Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	02	\$1,000	\$532	\$1,000	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$1,000	\$532	\$1,000	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	02	\$88,560	\$81,265	\$84,338	\$0
4721	Long Term Bonds and Notes - Interest	02	\$60,252	\$67,547	\$67,924	\$0
4723	Tax Anticipation Notes - Interest	02	\$4,800	\$3,441	\$3,500	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$153,612	\$152,253	\$155,762	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$362,757	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$362,757	\$0	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$399,021	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	03	\$0	\$0	\$269,650	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$399,021	\$0	\$269,650	\$0
Total Operating Budget Appropriations			\$2,585,676	\$1,722,831	\$2,079,227	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4902	Machinery, Vehicles, and Equipment	06	\$0	\$0	\$49,000	\$0
<i>Purpose: Tractor Purchase</i>						
4915	To Capital Reserve Fund	04	\$0	\$0	\$207,818	\$0
<i>Purpose: Appropriate to CRF</i>						
4915	To Capital Reserve Fund	08	\$0	\$0	\$1,500	\$0
<i>Purpose: Add to Dow Field Maintenance Fund</i>						
4915	To Capital Reserve Fund	09	\$0	\$0	\$1,000	\$0
<i>Purpose: Add to Recreation Van Fund</i>						
4916	To Expendable Trusts/Fiduciary Funds	05	\$0	\$0	\$127,820	\$0
<i>Purpose: Appropriate to ETF</i>						
4916	To Expendable Trusts/Fiduciary Funds	07	\$0	\$0	\$2,000	\$0
<i>Purpose: Add to Rink Surface Maintenance Fund</i>						
4916	To Expendable Trusts/Fiduciary Funds	14	\$0	\$0	\$57,198	\$0
<i>Purpose: Lafayette Recreation Fundraising Fund</i>						
4916	To Expendable Trusts/Fiduciary Funds	15	\$0	\$0	\$30,000	\$0
<i>Purpose: Northern Pass Defense Fund</i>						
Total Proposed Special Articles			\$0	\$0	\$476,336	\$0



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Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4197	Advertising and Regional Association	29	\$0	\$0	\$9,000	\$0
<i>Purpose: Franconia Notch Regional Chamber of Commerce</i>						
4415-4419	Health Agencies, Hospitals, and Other	21	\$0	\$0	\$1,000	\$0
<i>Purpose: Adaptive Sports Partners of the North Country</i>						
4415-4419	Health Agencies, Hospitals, and Other	23	\$0	\$0	\$3,500	\$0
<i>Purpose: Ammonoosuc Community Services, Inc.</i>						
4415-4419	Health Agencies, Hospitals, and Other	25	\$0	\$0	\$250	\$0
<i>Purpose: Bridge House Shelter & Veterans Advocacy</i>						
4415-4419	Health Agencies, Hospitals, and Other	36	\$0	\$0	\$300	\$0
<i>Purpose: Tyler Blain Homeless Shelter</i>						
4415-4419	Health Agencies, Hospitals, and Other	30	\$0	\$0	\$1,500	\$0
<i>Purpose: Grafton County Senior Citizens Council, Inc.</i>						
4415-4419	Health Agencies, Hospitals, and Other	34	\$0	\$0	\$2,700	\$0
<i>Purpose: Tri-County Community Action Program (CAP)</i>						
4415-4419	Health Agencies, Hospitals, and Other	33	\$0	\$0	\$520	\$0
<i>Purpose: Support Center at Burch House</i>						
4415-4419	Health Agencies, Hospitals, and Other	24	\$0	\$0	\$2,500	\$0
<i>Purpose: Boys & Girl's Club of the North Country</i>						
4415-4419	Health Agencies, Hospitals, and Other	27	\$0	\$0	\$1,000	\$0
<i>Purpose: Center for New Beginnings</i>						
4415-4419	Health Agencies, Hospitals, and Other	20	\$0	\$0	\$500	\$0
<i>Purpose: Above the Notch Humane Society</i>						
4415-4419	Health Agencies, Hospitals, and Other	26	\$0	\$0	\$500	\$0
<i>Purpose: Court Appointed Special Advocates (CASA) of NH</i>						
4415-4419	Health Agencies, Hospitals, and Other	35	\$0	\$0	\$2,000	\$0
<i>Purpose: Tri-County Transit</i>						
4415-4419	Health Agencies, Hospitals, and Other	28	\$0	\$0	\$2,000	\$0
<i>Purpose: Franconia Children's Center</i>						
4415-4419	Health Agencies, Hospitals, and Other	31	\$0	\$0	\$3,200	\$0
<i>Purpose: North Country Home Health & Hospice Agency</i>						
4415-4419	Health Agencies, Hospitals, and Other	22	\$0	\$0	\$518	\$0
<i>Purpose: American Red Cross</i>						
4415-4419	Health Agencies, Hospitals, and Other	32	\$0	\$0	\$1,292	\$0
<i>Purpose: Northern Human Services - White Mountain Health</i>						
4711	Long Term Bonds and Notes - Principal	16	\$0	\$0	\$70,234	\$0
<i>Purpose: Use of Bond Proceeds</i>						
4902	Machinery, Vehicles, and Equipment	17	\$0	\$0	\$13,300	\$0
<i>Purpose: Purchase of Turnout Gear - Fire Department</i>						
4902	Machinery, Vehicles, and Equipment	18	\$0	\$0	\$12,000	\$0
<i>Purpose: Purchase Turnout Gear - Life Squad</i>						
4903	Buildings	19	\$0	\$0	\$30,000	\$0
<i>Purpose: Heritage Museum Roof Replacement & Structural Work</i>						



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Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4912	To Special Revenue Fund	13	\$0	\$0	\$289,209	\$0
<i>Purpose: Tri-Town Transfer Station</i>						
4912	To Special Revenue Fund	10	\$0	\$0	\$83,500	\$0
<i>Purpose: Abbie Greenleaf Library</i>						
Total Proposed Individual Articles			\$0	\$0	\$530,523	\$0



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Revenues

Account	Source	Article	Estimated Revenues Prior Year	Actual Revenues	Estimated Revenues Ensuing Year
Taxes					
3120	Land Use Change Tax - General Fund	02	\$28,000	\$32,342	\$22,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$8,000	\$9,051	\$1,000
3186	Payment in Lieu of Taxes	02	\$69,309	\$69,309	\$60,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$50,000	\$37,789	\$60,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$155,309	\$148,491	\$143,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	02	\$0	\$0	\$6,250
3220	Motor Vehicle Permit Fees	02	\$230,000	\$280,451	\$250,000
3230	Building Permits	02	\$4,500	\$7,520	\$5,000
3290	Other Licenses, Permits, and Fees	02	\$6,000	\$7,577	\$6,000
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$240,500	\$295,548	\$267,250
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$57,578	\$57,578	\$50,000
3353	Highway Block Grant	02	\$53,567	\$50,876	\$50,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments	02, 13	\$127,833	\$79,665	\$110,972
State Sources Subtotal			\$238,978	\$188,119	\$210,972
Charges for Services					
3401-3406	Income from Departments	02, 08, 09, 07	\$79,500	\$115,329	\$79,500
3409	Other Charges	13	\$125,000	\$0	\$115,000
Charges for Services Subtotal			\$204,500	\$115,329	\$194,500
Miscellaneous Revenues					
3501	Sale of Municipal Property	06	\$0	\$0	\$13,000
3502	Interest on Investments	02	\$1,000	\$1,804	\$1,500
3503-3509	Other	02	\$29,420	\$42,550	\$37,800
Miscellaneous Revenues Subtotal			\$30,420	\$44,354	\$52,300
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0



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Revenues

Account	Source	Article	Estimated Revenues Prior Year	Actual Revenues	Estimated Revenues Ensuing Year
Interfund Operating Transfers In					
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	03	\$0	\$0	\$269,650
3915	From Capital Reserve Funds	06	\$0	\$0	\$36,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$0	\$305,650
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$40,000	\$0	\$0
9998	Amount Voted from Fund Balance	14, 16, 15	\$0	\$0	\$150,342
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$40,000	\$0	\$150,342
Total Estimated Revenues and Credits			\$909,707	\$791,841	\$1,324,014



Budget Summary

Item	Prior Year	Ensuing FY (Recommended)
Operating Budget Appropriations	\$1,759,921	\$2,079,227
Special Warrant Articles	\$778,091	\$476,336
Individual Warrant Articles	\$421,498	\$530,523
Total Appropriations	\$2,959,510	\$3,086,086
Less Amount of Estimated Revenues & Credits	\$1,313,782	\$1,324,014
Estimated Amount of Taxes to be Raised	\$1,645,728	\$1,762,072

Abbie Greenleaf Library

2017 was a year of sustained vitality at Abbie Greenleaf Library with a growing number of community members attending special events and programs. Circulation figures were on the rise as patrons continued to avail themselves of a wide variety of materials in both the analog and digital collections. Throughout the year building repairs proceeded while snowstorms, a deluge, hurricane force winds and bitter freezing temperatures tested the integrity of the building and its systems.

Building

Building improvements included an upgrade to the ventilation system to prevent a build up of CO caused by the pellet furnace. Worn and damaged storm windows in the children's reading room were replaced, repairs were made to leaks in the foundation and the concrete walkway at the side of the building was restored. A storm in October damaged the front door and the thermostat both of which were immediately repaired.

Technology

In 2017, the number of digital downloads (eBooks and audiobooks) increased. Patrons made good use of the library's two digital genealogy databases and discovered the Explora research database as well. Hardware like the ipad, laptops and desktop computers continued to be in high demand. Young and old alike were mesmerized by the Augmented Reality Sandbox which was generously loaned to the library by a patron. In addition, the library offered several demonstrations of a 3D printer (on loan from the State).

Grants

In July, the library hosted a guest storyteller and book giveaway made possible by a grant from the Children's Literacy Foundation. In August, blues singer T.J. Wheeler performed a children's concert made possible by a grant from the New Hampshire Kids, Books and Arts program.

The Library Collection

NH State Librarian, Ann Hoey, visited the library to assess the collection and work being done. She was impressed with the children's room and the beauty of the library in general. She recommended that the decaying material in the attic (late 19th and early 20th century volumes) be appraised and sold or disposed of. She recommended that the overall collection be weeded, new volumes added and more space opened up for in-house browsing and reading.

In response, an appraiser was consulted and it was deemed that 90% of the attic material was beyond repair and no longer relevant. In September, Friends of the Library took on the daunting task of emptying the attic. A team of helpers moved hundreds of books from the attic to the reading room where they were made available to patrons during the Columbus Day book sale and again during a December holiday sale. Approximately 200 volumes were retained to create a special "original" library collection that will eventually be displayed in the library.

Staying Current

In order to stay abreast of current trends in administration and technology the library director and some members of the staff and Board of Trustees attended various workshops including a 3D Printer workshop, Library Administration workshop and Trustees Association information session. In addition, the library hosted a North Country Library Co-op, Security/Emergency workshop organized by Franconia Chief of Police, John Monaghan, and presented by Sargent Cashin and EMT Mark Taylor. Subsequently, the life squad generously donated a professional first aid kit to the library and the library purchased an AED (defibrillator).

Programming and Special Events

Over 30 programs and special events were presented in 2017. Highlights included the July 4 Community Read-Aloud of the Declaration of Independence and Constitution, North Country Chamber Players Summer Concerts for Children and Their Adults, the Abbie Greenleaf 115th Birthday party and Santa's visit in December. In addition, the state sponsored and subsidized two NH Humanities lectures – *Music in My Pockets* and *The Golden Age of American Animation*. Mah Jong continued to be the Wednesday cornerstone program. Story Time was regularly scheduled throughout the summer with special presentations including River builders by the NH Children's Museum. The library also established the Abbie G. Book Group and for its first read discussed *Grapes of Wrath* by John Steinbeck.

An unscheduled special event

On the Sunday before Halloween, a high wind and rainstorm left many patrons without power for several days. During that week the library was filled with people who came in to warm up, charge their cellphones, use the telephone and computers or to simply commiserate. Without electricity many people declared that they were reading more books!

In Conclusion

Of course, none of the above could have been accomplished without the considerable efforts of the library staff —Joanne Carey, Priscilla Hindley, Loriann Jesseman and Chris Scott, the Friends of the Library, the Board of Trustees, the Town employees including Kim Cowles and Cory Rush, the donors and the people who volunteered their services.

And finally, a special thank you goes out to the patrons for attending events, offering advice, good energy, and friendship and for demonstrating over and over again that community is the heart of the library.

Respectfully reported by

Ann Steuernagel

Library Director

1/10/18

Statistics

Books that were checked out the most in 2017:

Fiction - *Sleepwalker* by Chris Bohjalian

Non-fiction - *Hillbilly Elegy* by J.D. Vance

Junior - *Dogman* and *Captain Underpants* by David Pilkey

Early Reader - *Waiting is Not Easy* by Mo Willems

Materials Loaned	
Adult Fiction	3151
Adult Non-Fiction	923
Easy Readers	1338
Juvenile Fiction	639
Juvenile Non-Fiction	199
Young Adult	101
Audio Books	288
DVD's	1336
Magazines	614
Objects (Toys, puzzle, telescope, etc)	127
Digital Materials Downloaded	
eBooks	636
eAudio	910
eMagazines	6
Total:	10,265
The total includes 449 books loaned to NH libraries via inter-library loan	

Materials Borrowed	
From NH Libraries	439
Play Maker Toys	8
Total:	447
Materials accessioned	
Books	820
DVDs	89
BCDs	30
Total:	938
Total Acquisitions	
Total Withdrawn	
Total Volumes	
Subscriptions	
Periodicals Purchased	28
Newspapers Purchased	4
Computer Usage	1384

There are currently 1155 active cardholders and approximately 500 patrons regularly using their library cards.
There were 69 new library cards issued in 2017.

The library also subscribes to two genealogy databases, Explora and OverDrive (an eBook/eAudio database).

Abbie Greenleaf Library

Balance Sheet

As of December 31, 2017

Assets	
Cash in banks and on hand	\$37,330.57
Income from Trust Accounts	\$427,281.63
Total Assets:	\$464,612.20
Liabilities and Fund Equity	
Accounts Payable	\$1523.16
Permanently Restricted	\$133,328.83
Reserved for Special Purposes	\$293,952.80
Unreserved Designated Fund Balances	\$35,807.41
Total Liabilities and Fund Equity:	\$464,612.20

Abbie Greenleaf Library Statement of Revenue & Expenditures As of December 31, 2017

Revenues	
Town Appropriation	\$83,499.01
Non-Resident Card Fees	\$790.00
Grants	\$600.00
Contributions and Donations	\$1905.00
Tape and Book Sales	\$12.00
Copies and Late Fees	\$496.50
Income From Trust Accounts	\$9,112.00
Total Revenues:	\$96,414.51
Expenditures	
Director's Salary	\$48,000.00
Other Wages	\$19,655.75
Payroll Expenses	\$5,855.66
Books, Audio, DVD's, Newspapers and Periodicals	\$8,975.81
Bank Charges and Fees	\$48.00
Advertising and Promotion	\$119.89
Insurance – Treasurer's Bond	\$100.00
Utilities and Telecommunications	\$7,089.71
Office and Library Expenses	\$2,068.59
Computer and Internet Expenses	\$2,040.85
Dues and Fees	\$85.00
Programs	\$5,516.84
Legal and Professional Fees: Bookkeeping	\$2,623.50
Repairs and Maintenance	\$6,813.98
Professional Development	\$159.53
Postage and Post Office Box Fees	\$213.23
Total Expenditures:	\$109,366.34
Net Income:	(\$12,951.83)

Abbie Greenleaf Library
Report of Endowment Funds
For the Year Ended December 31, 2017

Fund	Principal			Income			12/31/17 Balance
	Beginning Balance	Unrealized Gain (Loss)	Ending Balance	Beginning Balance	Investment Income	Expenses	
Harry and Mary Priest Fund	\$126,772.41	\$18,581.15	\$145,353.56	\$16,959.89	\$5,152.04	(\$1,517.94)	\$20,593.99
Jarvis D. Blair Fund	\$46,450.23	\$6,837.81	\$53,288.04	\$6,442.91	\$1,895.92	\$558.60	\$7,780.23
Phillips Fund	\$6,313.25	\$893.65	\$7,206.90	\$599.59	\$247.78	(\$73.00)	\$774.37
J.C. Blair Fund	\$31,451.83	\$4,109.40	\$35,561.23	\$335.52	\$1,139.40	(\$335.70)	\$1139.22
Karl Schaffer Fund	\$12,532.63	\$1,790.91	\$14,323.44	\$1,320.19	\$496.57	(\$146.30)	\$1,670.46
Lovett Fund	\$4,573.34	\$701.06	\$5,274.40	\$849.84	\$194.37	(\$57.25)	\$986.96
							\$6,261.36.

Capital Improvements Plan

2018-2022

The 2018-2022 Capital Improvement Plan was completed by a group of five citizens, appointed by the Planning Board. The Committee worked from August through December, 2017 on this year's plan.

Preparation of the plan involved the Committee interviewing and interacting with the Town Operational Department Heads, the Fire and Life Squad Chiefs, and the Town's Select Board and Administration to collect their anticipated capital needs, and the priority of the needs, for the time frame 2018-2022. These individual requests were then laid out in an annualized schedule and analyzed relative to the Town's need to maintain critical assets and the need to raise monies to fund the projects in the future.

These activities resulted in the CIP Committee updating the long range capital plan for 2018 with a total funding of \$448,102,* which is a 10% increase over 2017. The following are the significant elements of the 2018 Plan:

1. Highway Department

- a. No vehicles are scheduled for purchase in 2018.
- b. Replacement cost of the International 6-Wheeler was updated to \$155,000 (from \$125,000) and yearly funding increased to \$13,000 (from \$10,000).
- c. The estimated useful life of the International 10-Wheeler was extended to 10 years and replacement scheduled for 2026.
- d. The Ford F150, bought used in 2013, will be replaced in 2019 and is being funded at \$5,000 in 2018 and thereafter.
- e. Road Improvement is again funded at \$75,000, in consideration of the additional funding available through the State Block Grant (approx \$50,000). Although the Highway Plan does not indicate a large expenditure in 2018, the fund is being built up to accommodate the extensive improvements scheduled for the Mittersill roads beginning in 2019 after completion of the water line project.
- f. Bridge Maintenance continues to be funded at \$5,000. The Town is trying to get our bridges registered on a State bridge list and therefore eligible for State funding. The \$42,000 balance in the Bridge Fund is not adequate for the serious work that is needed.
- g. Sidewalk Improvement is funded at \$21,000 for another year, but work will not commence until the Northern Pass situation is clarified, at which point all the sidewalks will be done at once to take advantage of better pricing for a larger project.

2. Buildings & Grounds

- a. The tractor is due for replacement in 2018. The tractor has versatile utility, but its use for snow removal on sidewalks has led to premature deterioration in the undercarriage. CIP research has found that a used tractor would enable the Town to use all the old attachments. Until the Town can be an active purchaser/bargainer, the exact price is unknown, but it less than the \$49,000 cost of a new tractor. There is a sufficient balance in the fund to cover the purchase and a warrant article is needed for this expenditure.
- b. The Buildings & Grounds Manager has begun to inventory all the Town buildings and to catalogue the deferred maintenance. Improvements to the Town Hall amount to approx \$27,000 (including new windows, lights, refinishing of floors, painting walls) in 2018. CIP recommends funding be increased to \$30,000 (from \$15,000) in 2018 and thereafter. An expenditure plan for the next few years is in process.

3. Life Squad

- a. The replacement cost of a new ambulance was increased to \$180,000 (from \$170,000), and funding increased to \$20,000 (from \$11,000) going forward.
- b. Reserves were added for the Stryker Cot (cost = \$20,000) in the amount of \$2,000/yr and the Mobile Radio (cost \$5,000) at \$400/year.

4. Fire Department

- a. The ladder truck was purchased in 2017 for \$69,000. The Chief advised that a reserve for replacement at \$150,000 be established with funding of \$10,000 for the next 15 years.

Finally, the CIP Committee would like to thank all Town employees, administrators, board members, and citizens for their generous contributions of time and consideration in establishing and delivering Franconia's 2018-2022 CIP. We are hopeful that the plan and process will be an important aid to the Select Board in their annual budgeting and result in improved capital planning and investment for the Town of Franconia.

Respectfully submitted,

Karen Foss, Chairman

Trevor Presby

Peter Grote

Bernadette Costa (Select Board's Representative)

Steve Plant

Mark Hessler

* The \$448,102 includes debt service payments on the Safety Services Building and the Water System Project.



Cemetery Trustees

The Cemetery Trustees are pleased to report that the two town cemeteries are in good condition.

Willow Cemetery, Franconia's first burial ground, was mowed and weed-wacked once a month starting the end of May through September. Lots of small branches, fallen during the winter from the surrounding pine trees, were removed at the beginning of the season, and again after the end-of-October fierce wind storm. Many gravestones were edged to uncover their wider bases. Moss and pine needles, accumulating for years and forming new soil layers, were removed from the perimeter stones on two large curbed lots. On September 9th, the antique entrance gate was dismantled by StandFast Works Forge and hauled back to their shop in Parsonsfield, Maine. Over the winter they will completely restore the pieces, making any necessary repairs, and will reinstall the structure in the spring. StandFast is the blacksmith company that did wonderful fence restoration work several years ago for Sugar Hill in their Sunnyside Cemetery.

The big project slated for Elmwood Cemetery in 2017, replacing the asphalt driveways with a ledgepack type surface, got postponed until 2018 when the Highway Department had to unexpectedly devote its resources to repairing washed out culverts after July flooding. The next-in-line project, tree removal, was successful. In late August, Warren's Tree Removal took down a large dead spruce tree in the center of the cemetery, as well as one along the entranceway and some dead tree branches over the picket fence. The crew also ground up the large old stump along the entranceway.

Besides continual mowing and weed-whacking in Elmwood, leaky water faucets were repaired, shrubbery was trimmed, the stockade split-rail gates outlining the roads to and through the field area were replaced, and a sprinkler system was used to encourage newly sown grass seed to grow. The shed door was painted and its hinges repaired, and one corner post of the shed was replaced. Moles, skunks and wild turkeys were repelled and the damage they did to the grounds repaired. 35 gravestones and 45 pavers and footstones were hand-washed; a number of small stones were straightened.

We thank the sexton, Susan Simpson, for her dedication and hard work. Also, the trustees have been privileged to benefit from the expertise, knowledge and attention to historic detail Barbara Holt so willingly provides. We thank her heartily for these last three years of great service to the town.

A little cemetery history: "Receiving vaults were structures designed to temporarily store coffins or bodies in winter months when the ground was too frozen to dig a permanent grave in a cemetery. Technological advancements in excavation, embalming, and refrigeration have rendered the receiving vault obsolete." [courtesy of Wikipedia].

Elmwood's vault, or tomb, was built in November 1889 and was reported to be one of the finest in the county. The above ground brick walls are one foot in thickness. Inside there are twelve storage spaces: three levels each with four slots. This structure is still standing and located on the far left pathway next to the picket fence, about halfway back. Interior photographs are now posted for viewing on the heavy front door.

Respectfully submitted,
Franconia Cemetery Trustees
Barbara Holt, chair
Mary Brubaker
Jayne O'Connor

2017 Elmwood Interments:

May 4	Joyce Novelli	July 12	Ross E. Whittenburg
May 11	Dorothy Martin	August 8	Valerie P. Greene
June 5	Theron W. Miller	August 12	Cornelia Bertles Pollard
June 6	Verna Stacey	October 12	Ingeborg Freitag
July 12	Barbara B. Whittenburg	November 11	Robert Whitney, Jr.

Conservation Commission

- The purchase of the Lawrence Property on Map 17-Lot 4 has preserved 114 acres for recreation and conservation. There are trails on the property and they can be accessed from the end of Old County Rd. Signs and maps are in the works. All are encouraged to explore!
- A Recreational Trail Program grant was awarded to our community for work done to the Gale River Trail. Tucker Scheffer, Anne Cowles and the White Mountain School gave lots of their time and hard work to cover the 20% match for the grant.
- A \$500 grant from NEMBA has been awarded to give the kiosk in the Fox Hill parking lot a facelift.
- With the help of Chris Collman and Tucker Scheffer, the trails in Fox Hill Park and along the Gale River were cut back, and re-blazed.
- The Commission participated in the Lafayette School Earth Day Celebration. With the Lafayette Student Council, we cleaned the brook between the interstate and Main Street as well as the Gale River Trail.
- Collaborating with NE Mtn. Bike Assoc., Friends of Profile Trails, Ammonoosuc Conservation Trust, White Mtn. National Forest and Franconia Notch State Park, we hope to see lots of improvements to our trail system.

Respectfully submitted,

Kimberly Cowles, Chairman

Ginny Jeffryes, secretary

Jill Brewer, selectmen

Red McCarthy

Chris Nicodemus

Mary Grote

Mark Ober

Emergency Management

This has been a very busy year for the Emergency Management team. The year started out with a major snow storm in March for the state. It was just another day in the snow for the Franconia Community. Nevertheless, the State required numerous damage reports and teleconferences to record the matter.

The July 1st rain storm and resulting floods and washouts resulted in a presidential declaration of disaster for the state of New Hampshire. Again many damage reports, applications for grants and reimbursement requests were completed. FEMA is now involved and all our paperwork to date has been submitted. Hopefully we will see some funds returned to us for the cost of repairs for this storm.

The October 30th wind storm left the residents without power for 5 days and for some residents longer. The state is currently compiling information for this disaster as well.

In the meantime we have submitted our grant requests for updating our hazard mitigation plan. This plan must be in place if we wish to submit any damage requests to FEMA for future incidents. One of the first questions on any of the applications submitted to the state and to FEMA is do we have a current mitigation plan in place. The Grant pays for the plan so we can meet the federal guidelines for reimbursement.

The Army Corps of Engineers along with state and other federal officials spent the month of August studying the Gale River in reference to the ice jam issues in February of 2016. The result of this was several instructional meetings to help local officials and residents identify potential ice jams in the future.

Finally, I wish to welcome Holly Burbank to the emergency management team as our finance officer. This year has been quite challenging for Holly as it is her first exposure to the emergency management /FEMA world. Holly has done exceptionally well learning and adapting to FEMA procedures. I'm confident she will be able to handle future emergencies without difficulty. Thank you Holly.

Respectfully Submitted,

Mark Taylor Emergency Management Director

John Monaghan Deputy Emergency Management Director

Energy Commission

The Board of Selectmen created the Franconia Energy Commission in 2011 to advise on reducing town energy costs through conservation and renewable energy measures. Educational outreach has also been an important focus of the group's efforts.

2017 Projects

The Committee's main focus this year has been finalizing the replacement of the existing town street lights with new LED fixtures. 141 town street lights have been replaced with new LED lights. This project will produce approximately ten thousand dollars in electric savings annually for the town.

The town recently completed some renovations to the office spaces of the town hall and along with the renovations, replaced 12 windows with new energy efficient windows. This will help reduce the fuel bill and keep offices warmer in the winter and cooler in the summer

Focus of Attention for 7/1/2017 – 6/30/2018

There will be an energy fair held April 7th, 2018 at the Profile School. The theme will be Ammonoosuc Energy Expo, local energy solutions. This is a great opportunity for the community to learn more about energy efficiency for residences and a chance to talk to some energy pros.

For the fourth consecutive year, the Town's energy data will be uploaded to the EPA website on a quarterly basis. We are learning more about the reporting features and will be able to analyze and compare for actionable information.

The town will be replacing the large main hall windows of the town hall with new energy efficient windows. This will be very helpful with the fuel bills and with keeping the main hall warmer during the winter months.

The commission is looking for a town energy project and if anyone has some ideas on future projects, please contact the committee through the website. The commission will also welcome any other ideas and suggestions on all other energy related matters.

Respectfully submitted,

Franconia Energy Commission

Kim Cowles, JS Fitzpatrick, Karen Foss, Eric Meth (Select board liaison), Chip Stowell, Dave Strange, Bob Tortorice

Energy Commission
Town Energy 07/01/2016 - 06/30/2017

	kWh	Electricity	Fuel	Total	Gals/Tns	Fuel Type
		\$	\$	\$		
Key Buildings						
Town Hall	7,791	\$ 1,422	\$ 3,546	\$ 4,968	1,967	#2
Safety Services Bldg	36,529	\$ 5,671	\$ 3,315	\$ 8,986	2,122	LP
Highway Garage	6,001	\$ 1,199	\$ 3,608	\$ 4,807	2,307	LP
Mittersill Firehouse	7,891	\$ 1,433		\$ 1,433		
Town Vehichles & Machines				\$ -		
Buildings & Grounds			\$ 3,514	\$ 3,514	1,401	Unld & Dsl
Police			\$ 5,793	\$ 5,793	2,549	Unld
Fire Department			\$ 859	\$ 859	356	Dsl
Life Squad			\$ 2,068	\$ 2,068	806	Dsl
Highway			\$ 12,889	\$ 12,889	5,921	Dsl
Transfer Station				\$ -		
Recreation			\$ 442	\$ 442	196	
Abbie Greenleaf Library	7,740	\$ 1,699	\$ 4,399	\$ 6,098	16	Pellts/tns
Transfer station	7,662	\$ 1,603	\$ 2,098	\$ 3,701	1,335	LP
Maintenance Garage	4,646	\$ 920	\$ 304	\$ 1,224	199	LP
Skating Rink	2,344	\$ 591	\$ 433	\$ 1,024	269	LP
Dow Clock	235	\$ 223		\$ 223		
Dow Field	261	\$ 230		\$ 230		
Cemetery Utility Shed	127	\$ 204		\$ 204		
Water System	63,623	\$ 11,343	\$ 754	\$ 12,097	455	LP
Streetlights	59,048	\$ 21,829		\$ 21,829		
Municipal Bottom Line	203,898	\$ 48,367	\$ 44,022	92,389		
Franconia's portion of:						
Lafayette School	108,459	\$ 17,515	\$ 14,574	\$ 32,089	1947/54	Pro/Pell
Profile School	128,967	\$ 19,589	\$ 5,009	\$ 24,598	2,970	#2
School Buses			\$ 6,125	\$ 6,125	2,500	Dsl
Total Schools	237,426	\$ 37,104	\$ 25,708	\$ 62,812		
Total Franconia	441,324	\$ 85,471	\$ 69,730	\$ 155,201	-	

Fire Department

2017 proved to be another busy year for your volunteer fire department. The department answered 118 calls for service with 73 being emergency responses. The department responded to 40 fire related incidents with the most common call for service being fire alarm activations. This enforces the need for homes with dial out alarm systems to be equipped with a Knox Box key holder for fire department access. The department also responded to 22 calls for motor vehicle incidents, 10 hazardous condition incidents and one service call.

We are happy to report that the new ladder truck is fully equipped and in the last nine months has responded to 31 emergency incidents. The department continues to train regularly with this new piece of equipment and it has proven to be a significant resource to the department.

Due to retirements and other factors, our membership has declined over the past years. If you have ever had interest in serving your community as a volunteer firefighter, now would be a good time to step forward. Meetings and trainings are held on the first and third Wednesdays of the month at 7:00PM.

The Department looks forward to working with our new Police Chief, Mac Cashin, and continues to look forward to working cooperatively with the surrounding mutual aid communities. We want to thank the Franconia Life Squad, Franconia Police Department and the Franconia Highway Department for their ongoing cooperation and assistance during emergency situations.

Most importantly, we would like to thank the community and the Select Board for their continued support of the Fire Department.

Respectfully Submitted,

Chief Rick Gaudette

Franconia's Firefighters

Chief Rick Gaudette

Asst. Chief Roger Odell

Cray Ball
Ron Baillargeon
Shaw Brown
Walter Palmer
Alex Peoples

Harvey Flanders
Peter Gaudette
Tyler Gaudette
Kim Cowles
Stan Sherburn

Andrew Husson
Bill McCarthy
Tom Palmer
Tim Cowles

Report of Forest Fire Warden and State Forest Ranger

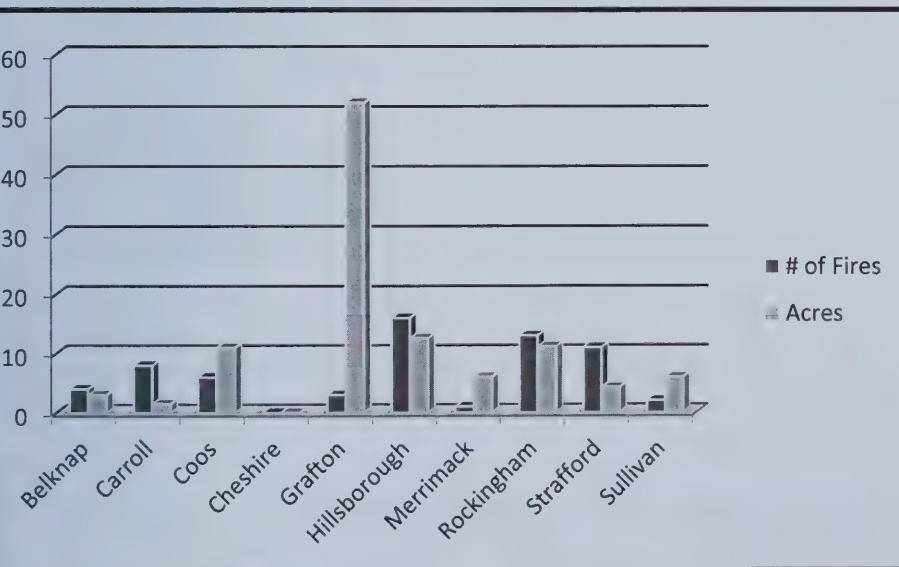
This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

2017 WILDLAND FIRE STATISTICS

(All fires reported as of December 2017)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2017	64	107
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
0	7	11	1	4	0	4	0	37

REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!



Franconia Notch

REGIONAL CHAMBER OF COMMERCE

February 12, 2018

OFFICERS & DIRECTORS

Cort Roussel, President
Franconia Notch Vacations

Rusty Talbot, Vice president
North Country Climbing Center

Tina Hodge, Secretary
Woodsville Guaranty Savings Bank

Kevin Haynes, Treasurer
Coldwell Banker Real Estate

Thad Presby
Presby Construction Inc. | Presby Energy

Kevin Johnson
Gale River Motel

Emily Cote
Polly's Pancake Parlor

Chris Ellms
Bretton Wood Ski Resort

Karen Allen

Board of Selectmen
Town of Franconia
Franconia, New Hampshire 03580

Dear Selectboard Members,

Please accept this letter as our annual request for the inclusion and disbursement of funds from the Town Appropriation for the Franconia Notch Regional Chamber of Commerce in the amount of \$9,000.00, in respects to the state of NH's return of Rooms & Meals Tax netting the town \$57,578 in 2017, \$233 lower than the 2016 amount received.

During this past year The Chamber finalized the newly re-designed website, and with its successful launch now enables Chamber members to access their business's directory page directly to edit & update as desired. This added benefit of our now fully responsive website gives businesses greater control over their content and provides for more efficient maintenance of the web site as a whole. In 2017, the site had over 21,900 unique visitor.

The Information Booth was operated and maintained as open most days of the week during peak hours from Memorial Day thru Columbus Day enabling visiting guests & residents alike the chance to ask a local knowledge-able representative of our Chamber & town for offerings of directions, to suggestions and ideas on things

to do and places to go that of course include our towns' Chamber member restaurants, inns, shops, and services, while also directing needing travelers to the closest public rest room. Estimated total impressions – people directly served – during the 2017 season: 1011.

Our 70th Anniversary Annual Dinner Award & Celebration was highlighted by the Old Man's best friend, Mr. Dick Hamilton, as being recognized with the 2nd Annual Northern Star Award for his lifelong dedication & service to tourism specific to our region and most notably to his efforts at Franconia Notch State Park's Old Man Viewing Plaza. A number of dignitaries along with business leaders of the region attended as did Taylor Caswell, the newly appointed Commissioner of the Department of Business and Economic Affairs as we were one of his first public speaking events.

With the closing of the Franconia Sports Shop, the board undertook a critical analysis of combining the services of the current seasonal information booth located between Franconia's town hall and the library with a year round office and venue that would allow for the siting of a full-service welcome center serving visitors year round. Despite a great deal of effort, the conservative finances under which the board operates could not craft a financially solvent budget to include the costs of the year-round operations that would be as so necessary.

In the year ahead we will work to achieve our mission and goals for our membership by marketing and promoting our regions history with its many legends which lend to the uniqueness of our experience by way of natural re-creation and the quality of life our mountain towns have to offer. We also would like to sincerely thank the residents of the Town of Franconia and the Board of Selectmen for all their past and future support of Franconia Notch Regional Chamber of Commerce and its dedicated members. We look forward to continuing our workings with you all in the year ahead.

Sincerely,

Cort Roussel, President
Franconia Notch Regional Chamber of Commerce

Franconia Notch Regional Chamber of Commerce
Profit and Loss
October 2016 – September 2017

Income	Total
Advertisements	\$3109.00
Events	\$14,324.00
Membership Dues	\$33,745.25
Town Contribution Income	\$16,900.00
Total Income	\$68,078.25
Gross Profit	\$68,078.25

Expenses	
Advertising	\$2,181.99
Bank Service Charges	\$150.51
Dues and Subscriptions	\$111.00
Insurance	\$1,642.40
Event Expenses	\$17,457.44
Operations	\$2,034.70
Payroll Expenses	\$34,507.39
Postage and Mailings	\$761.80
Professional Fees	\$1,684.16
Rent	\$1,375.00
Taxes	\$1,000.00
Utilities	\$637.83
Welcome Center	\$120.92
Total Expenses	\$63,665.14
Net Operating Income	\$4,413.11

Other Income	
Interest Income	\$2.50
Total Other Income	\$2.50
Net Income	\$4,415.61

The Frost Place

Highlights

40th Anniversary

The Frost Place celebrated its 40th anniversary over a three-day weekend in July. The events included poetry readings by Nikky Finney, Charles Simic, former Frost Place fellows, as well as a Robert Frost read-a-thon featuring local community members. The celebration also included a champagne toast and wine-and-cheese reception, as well as a stellar performance of A.M. Dolan's *This Verse Business* by Emmy-award-winning actor Gordon Clapp at Lafayette Regional School. The events brought in over 200 people combined.

Museum Visitors

Nearly 3,600 visitors from around the globe came to The Frost Place museum and thus patronized the Franconia community between Memorial Day and Columbus Day. The Frost Place continued to receive visitors outside of our regular season, which indicates that the landmark draws visitors to the area throughout the year.

Attractions Signs on Interstate 93

The removal of the attractions signs on the highway significantly impacted the number of visitors to The Frost Place and to the Franconia community. Fortunately, The Frost Place received funding from a local donor to reinstate The Frost Place's logo on the Attractions signs at exit 38 on Interstate 93. The signs were installed in July and made a clear and positive impact on the number of visitors at The Frost Place.

Storage Shed

Kory Pinard from Littleton High School and his students donated their time and built a storage shed that was finished and installed behind the Henry Holt Barn at The Frost Place. This improved the overall appearance and experience for museum visitors.

New Roof

The Buildings & Grounds Department worked diligently to arrange repairs and replacement of the roofs at The Frost Place and the Henry Holt Barn. C&S Dunn were chosen by the Select Board to complete the project.

Lupine Festival and Sugar Hill Market

The Frost Place again participated in the annual Lupine Festival and Sugar Hill Market celebrations. A booth was set up at both events to sell merchandise and direct visitors toward The Frost Place.

Literacy Day at Littleton High School

The Frost Place participated in Literacy Day at Littleton High School and offered free poetry activities and education to over 250 children that visited The Frost Place's booth.

School Outreach Programs

The Frost Place's school outreach programs offer an experiential learning opportunity for teachers and students at Robert Frost's former home. School and youth groups tour the museum and grounds, take time for journaling or writing prompts, and gain insight and exposure to one of the literary art's most beloved poets.

This year The Frost place hosted 27 students and 2 teachers from the New Hampton School as well as 19 students and 4 teachers from Profile School. Students from The White Mountain School volunteered their time at The Frost Place to help prepare the museum for opening day.

Poetry Reading Series and Frost in the Air

Every year poets visit The Frost Place to participate in a reading series, free and open to the public. In addition to 21 poetry readings featuring 26 poets, The Frost Place partnered with the St. Johnsbury Athenaeum for the third year in a row

to offer a poetry reading by the 2017 Dartmouth Poet in Residence, Christina Hutchins. Ms. Hutchins also read at the Abbie Greenleaf Library and Dartmouth College.

In the summer we continued the “Frost in the Air” program, for which we invite local community members to participate in poetry readings at The Frost Place. Community members open readings by contemporary poets in Robert Frost’s barn by reading their favorite of Robert Frost’s poems. Reading alongside guest poets and faculty, community members not only enjoyed the transformative experience of reading in Robert Frost’s own barn, as ambassadors of the local community, they also created a bridge between the modern forefront of poetry and Franconia.

Programs

Conference on Poetry and Teaching | June 24 -27, 2017

The annual Conference on Poetry and Teaching focuses on training educators to effectively integrate poetry into curricula. Twenty-one educators attended the conference, traveling from across New Hampshire and the country to spend a full week on-site at The Frost Place. Each year full tuition scholarships are awarded to a New Hampshire and a New Jersey “Poetry Out Loud” educator. The New Hampshire Poetry Out Loud educator was unable to attend the Conference, but Anne Weisgerber from Summit Senior High School in Summit, New Jersey was awarded the New Jersey Poetry Out Loud scholarship and attended the 2017 Conference on Poetry and teaching.

Writing Intensive | June 28-29, 2017

The Writing Intensive is a creative addition directly following the Conference on Poetry and Teaching. Teachers are invited to focus on their own writing in a supportive workshop environment. Fourteen teachers participated and worked with special guest poet, Kamilah Aisha Moon.

Conference on Poetry | July 9 – 15, 2017

The Conference on Poetry is an intense “poetry camp” that includes workshops, readings, and craft discussions. This program brings renowned poets from across the United States to New Hampshire to teach poetry workshops and give public readings and book signings at The Frost Place. Instructors included conference director, Martha Rhodes, as well as respected poets Maudelle Driskell, Blas Falconer, Yona Harvey, and Patrick Phillips. Thirty poets attended the Conference on Poetry. Poets attended from the state of New Hampshire, all the states of New England, and other states across the country. Scholarships were provided to three New Hampshire university students. The Latin@ Scholarship fully funded Benjamin Garcia’s travel and a full fellowship to attend the Conference. The Latin@ scholarship was also able to fully fund the travel, tuition, and room and board of a runner-up applicant for the scholarship, and partially fund one other. Partial scholarships for tuition and two work fellowships were also provided to five other participants at the Conference.

Poetry Seminar | July 30 – August 4, 2017

The Frost Place Poetry Seminar is an in-depth specialized poetry program. Instructors included director Patrick Donnelly, and faculty Maudelle Driskell, Sandra Lim, and Diane Seuss. The Frost Place again hosted the Gregory Pardlo Scholarship for Emerging African American Poets and awarded it to Nathan McClain. This scholarship funded Nathan’s attendance at the Seminar, including room and board

Dartmouth Poet in Residence

Since 1977, The Frost Place has awarded a Resident Poet Fellowship to allow a contemporary poet to live and work in the house for two months of the summer. The 41st poet in residence, Christina Hutchins, lived and worked in the house during the summer months. Christina gave featured readings at the Abbie Greenleaf Library, Dartmouth College, the St. Johnsbury Athenaeum, and The Frost Place. The Dartmouth Poet in Residence at The Frost Place is supported by Dartmouth College, and annually awards a poet with a six-to-eight week residency at The Frost Place every summer.

Chapbook Competition

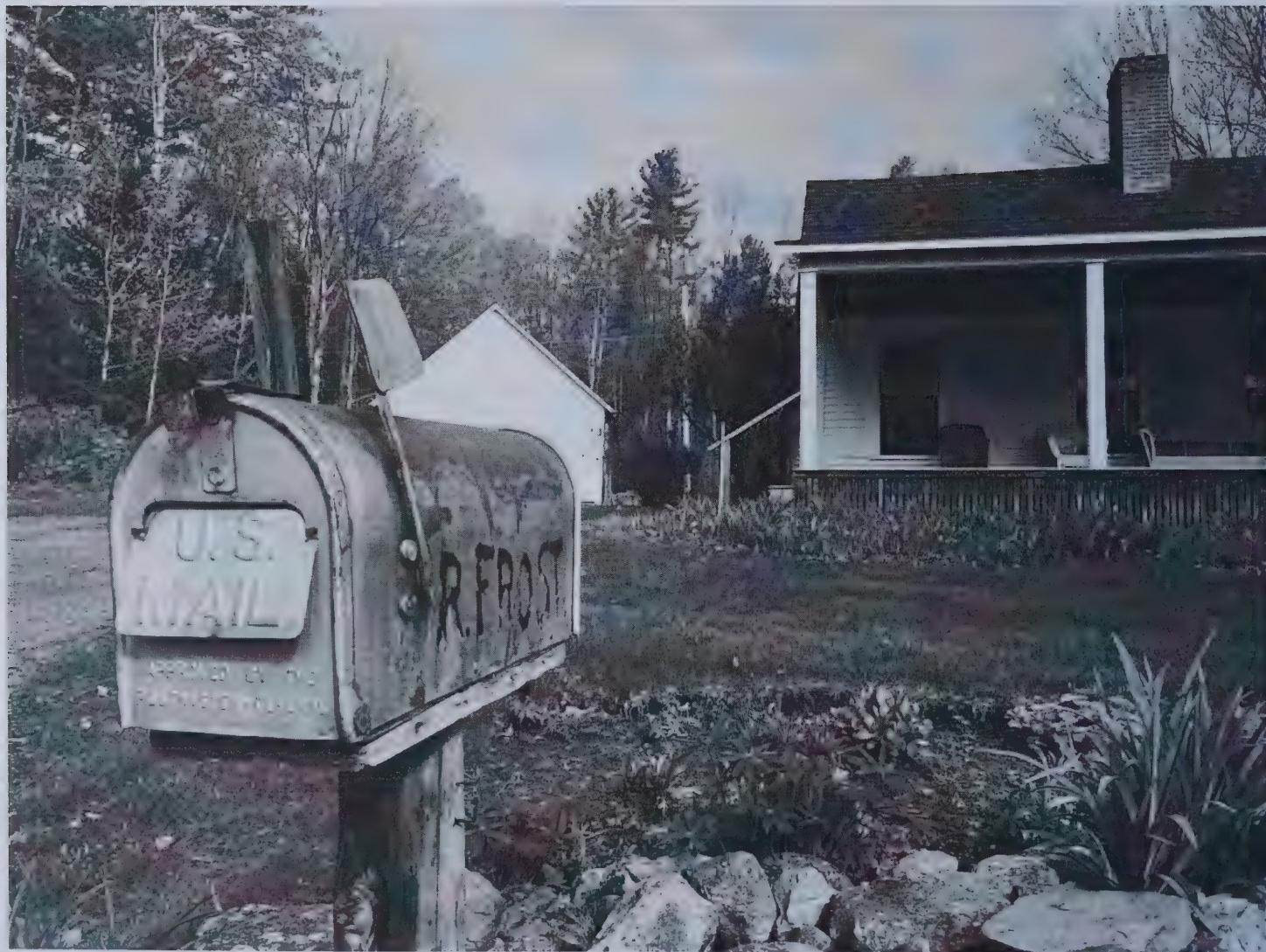
The Frost Place continued its annual chapbook contest, an international competition drawing applications of poets of high caliber from across the country. We received 483 submissions to the 2017 competition. Conor Bracken’s winning chapbook, *Henry Kissinger, Mon Amour*, was published by Bull City Press. He was awarded a full scholarship to attend

the Seminar where he gave a featured reading from his published chapbook. Conor also spent a week-long residency at The Frost Place in October.

Respectfully Submitted By:

Maudelle Driskell, Executive Director

Paige Roberts, Assistant to the Director



2017



FranConia

Franconia Area Heritage Council

Accessions: Over 20 different donors added 166 items to the collection. Thank you! The Heritage Council appreciates the continuing interest of those who add to our collection, allowing us to interpret Franconia history.

Visitors: The Franconia Heritage Museum welcomed 129 visitors from the United States and Canada. Many visitors were entire families. On June 12th we entertained Amy Kelly's third grade students from Lafayette Regional School. The Iron Furnace Interpretive Center welcomed 727 visitors. The comments about the Stone Stack are always very positive!

Memberships: FAHC belongs to the following organizations: NH Historical Society, Lisbon Area Historical Society, NH Humanities Council, NH Preservation Alliance, Sugar Hill Museum, Bethlehem Historical Society, Arts Alliance of NH.

Events: The annual skating party in February was canceled due to snow followed by warm weather. At the Abbie Greenleaf Library, the Council hosted two NH Humanities of the Arts programs that were well received. Adair Mulligan spoke on New England's Great River in a presentation on June 8th. On August 1, Glen Knoblock gave a talk on Weathervanes. The talk on weathervanes has motivated a new project for the Heritage Council. Next time you go by Franconia Town Hall, take a look up! Did you know that there is a weathervane on top which is in poor condition? Our historian, Barbara Holt, has unearthed pictures of the original weathervane and traced its history. The Heritage Council plans to take on a project to restore the weathervane to its original condition.

Maintenance: In 2016, the Council board approved \$3,000 for repairs to the Iron Furnace Interpretive Center. Most of the work has been completed, including the installation of a new skylight and inside refurbishing. There is serious leaking in the barn roof at the museum. Partial repairs have not been successful. This means that a new roof will be needed. Estimates are being obtained. After leaks are successfully repaired, some structural work will be required. We are grateful for the extensive work Dinny Richmond does maintaining the beautiful flower beds at the Museum. Thanks to Chuck Besaw and his daughter for their help maintaining the Interpretive Center visitors' logs and donation box.

Collaborations: The board voted to partner with Franconia College Alumni to place a historical marker near the site where the college once stood. The board also agreed to help Bob Montagno in his effort to restore WWI and WWII commemorative plaques. Franconia Fire Chief, Rich Gaudette, proposed housing the town's antique fire truck at the Heritage Museum, with which the Board agreed. All these projects are within the board's mission to preserve Franconia Area Heritage. A map showing all the area museums was constructed and delivered to other museums and tourist spots. Chris Brooks has updated the extensive Brooks Family (a Franconia founding family) genealogy gratis. It is now available online.

Business: The Council's maintenance and lease agreement of the museum property with the town was renewed. A new loan policy was adopted by the Council.

General: Our winter work days were short as there was no new exhibit. In June 2016 NH PBS featured the heritage museum on its Chronicles program. The Chronicles' Fritz Wetherbee twice did a piece from the Interpretive Center. These programs were rerun in 2017 bringing several new visitors. Work continued on re-housing and preserving the collection. As always our newsletters continue to receive rave reviews. Museum open hours remain at Saturday only.

FAHC contributing members now number about 100. We are grateful for their support and interest.

We thank the citizens of Franconia for their support and we invite you to consider volunteering at this important Franconia resource.

Respectfully submitted,
Nancy Heinemann, President
Franconia Area Heritage Council

Franconia Heritage Council
Treasurer's Report
10/1/16 through 9/30/17

Checking Account Balance Oct. 1, 2016	\$	12,152.58
Income		
Membership	\$	4,050.00
Museum Donations	\$	477.50
Interpretive Center Donations	\$	102.26
Edward Jones Dividends	\$	1,144.01
GE Dividends	\$	149.01
Newsletter Ads		
Gift Shop	\$	32.11
Memorials	\$	496.30
Checking account interest	\$	6.67
Program Speaker Reimburse		
Reimbursement-Bldg Expense		
Totals	\$	6,457.86
Expenditures		
State of NH Filing Fees	\$	75.00
Electric	\$	315.92
Internet	\$	400.32
Telephone	\$	530.34
Heating Oil	\$	22.32
Water	\$	238.17
Office Expense/Supplies	\$	613.98
Stamps	\$	27.20
Newsletter Printing /Mailing	\$	812.40
Mailbox Rental	\$	48.00
Building & Grounds	\$	2,721.88
Insurance		
Fall Foliage Lunch		
Memorials		
Fall and Spring Plant Sale		
Program Expenses	\$	536.00
Preservation		
Gift Shop		
Community Support	\$	25.00
Memberships	\$	255.00
Totals	\$	6,621.53
Ending Balance	\$	11,988.91

Highway Department

2017 was a busy and productive year for the Franconia Highway Department. In addition to the routine maintenance that keeps our roads travel safe for residents and visitors, a number of improvement projects were planned and completed. Several destructive wind and rain storms created the necessity for many weeks of clean-up and repairs.

Maintenance and Construction Detail

- Harvard Street was paved.
- Lafayette Road saw major improvement with the installation of ditches and paving.
- A portion of Toad Hill was paved.
- Breakdown issues last year with the town's mower were resolved with the rental of a mower in 2017, which allowed for getting brush pushed back on a number of roads.
- Roads were graded as needed and treated with Calcium Chloride for dust control when necessary.
- Several culverts that needed replacing were installed.
- Drainage improvement was an area of focus throughout the summer months with the excavator being used for ditching in various areas.
- Downtown crosswalks were repainted twice.
- Hauled sand in preparation for winter.
- Wintertime road maintenance: Plowing, salting, sanding, thawing culverts.
- July and October's damaging rain and wind storms necessitated weeks of clean-up and repair on both occasions.



Lafayette Recreation Committee

The Lafayette Recreation Committee and staff worked throughout 2017 to provide an array of engaging recreational activities for all ages for our community's three towns: Franconia, Sugar Hill, and Easton.

Over the past year, Lafayette Recreation hosted twice weekly adult basketball and partnered with the Arts Alliance of Northern New Hampshire to host a variety of events. We also continued our work to make Old Home Day, Earth Day roadside cleanup, and Halloween happenings successful community events. Holiday events included caroling through downtown Franconia, including a stop at the Lafayette Center, and a First Night party with the Ski Hearth Farm.

Our youth programs continue to engage children from all three member towns. We had 39 children involved in our baseball and softball teams last spring, 85 playing soccer, and 34 now involved in basketball. During the summer 55 Lafayette students – about half of the school's enrollment – joined us for the Summer Recreation program, visiting many of our area's fun spots, taking swim lessons, and learning about bike safety.

In addition to these regular programs, the Lafayette Recreation Department, in collaboration with other organizations and with a dedicated corps of volunteers, hosts the annual Top Notch Triathlon, Halloween Cup youth soccer tournament, Wobble-N-Gobble fun run, and the Franconia Scramble Color Run. Proceeds from these events, along with donations from community members, are providing funding for construction of a pavilion on the Dow.

We continue to strive to offer an array of programs and activities for residents of all ages in our communities, and we welcome ideas for enhancing these. The Lafayette Recreation Committee meets the first Thursday of each month in the conference room at Lafayette Regional School, and residents are welcome to attend.

Respectfully submitted,
Lafayette Committee Members

Franconia: Adam Boyer, Meghan McPhaul, and Cindy Berlack

Sugar Hill: Haley Ireland and Launa Glover

Easton: Matt Koehler and John Hynes

Lafayette Regional School: Gordie Johnk

Kris Kappler, Youth Program Director

Kim Cowles, Parks & Recreation Director



Life Squad

The Franconia Ambulance currently has three members who are certified to provide Advanced Life Support, two of whom are nationally registered paramedics. The Franconia Ambulance at year's end has 11 active members; a membership well prepared to assist our citizens and visitors to our area with quality emergency medical care.

All members are Nationally Registered Emergency Medical Technicians. They are continually training and improving their skills. Each member must have a minimum of 20 hours of continuing education each year for a total of 40 hours after two years, at which time they must reapply for their national certification and state license.

Many of the members have other specialized training including ice rescue, swift water rescue, high angle rescue and motor vehicle extrication certifications. All of our members are certified in advanced CPR and in use of the heart monitor and defibrillator. Most importantly, all of our members are dedicated to providing compassionate emergency medical care from the scene to the hospital.

The Ambulance Service continues to seek its membership from the surrounding area by recruiting from the towns of Franconia, Sugar Hill and Easton; the same communities it provides service to. Anyone willing to volunteer is welcome to apply for membership. Each member is dedicated to providing the highest quality emergency care to the communities we serve.

The current list of active members of the Franconia Ambulance is:

Chief Paul Schmucker – EMT

Asst. Chief Mark Taylor – EMT
William Mead – Paramedic
Bill McCarthy – AEMT
Susan Simpson – EMT
Ron Baillargeon – EMR

Capt. Pam Oakman – Paramedic
Allan Clark – EMT
Ned Wilson – EMT
William McCarthy – EMT
Jeffrey Collins – EMT

The Franconia Ambulance responded to 291 calls for assistance during 2017. Of those, 185 required transport.

In 2017, the total operating expenses for the Franconia Ambulance were \$75,022.13. While income obtained from patient billing and subsidies from Sugar Hill totaled \$96,430.53. The net cost for the operation of the Franconia Ambulance to the Town of Franconia being no cost and a surplus of \$21,408.40 was returned to the town.

Your ambulance is currently operating at the Advanced Life Support – Paramedic level.

Again, I sincerely thank the townspeople for their continued support and the privilege of serving them. And I especially thank the men and women of the Franconia Ambulance for their countless hours of dedication and sacrifice, serving others in their community in their time of need.

Respectfully Submitted,

Chief Paul Schmucker
Franconia Life Squad

Northern Pass Defense Committee

As an intervener, the Franconia Board of Selectmen in 2017 was again an active party, joining a supermajority of host municipalities and communities that testified in opposition to the Northern Pass project. On February 1, 2018, the application for construction was unanimously turned down by the NH Site Evaluation Committee Subcommittee.

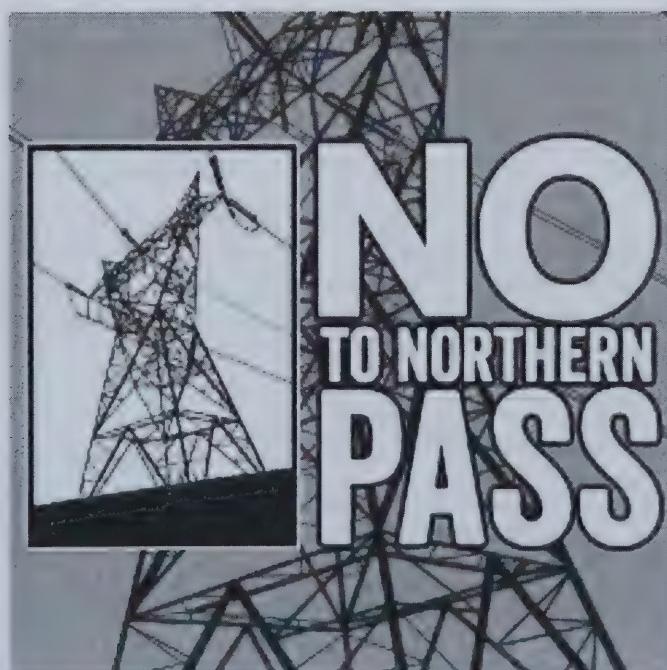
A loose coalition of citizens, municipal bodies, abutters and public interest parties, sharing common goals objected to the project on many grounds.

Over 2016 and 2017, the battle against the Northern Pass project cost the Town of Franconia a total of \$91,880.52 in legal fees, with the lion's share of that bill occurring in 2017 (\$63,269.68). A successful donation campaign during 2017 amassed \$22,910.00 in private donations from residents and property owners that will be for Northern Pass legal defense fees in 2018.

Looking forward, Franconia, united with other parties, should be prepared to continue resistance to anticipated attempts by Eversource to undo this surprising ruling.

Respectfully Submitted,

Peter Grote
Ginny Jeffreys
Walter Palmer



Planning Board

The process of working through the Municipal Technical Assistance Grant (MTAG) by Plan New Hampshire and North Country Council continued in 2017. As a result, the Planning Board will be proposing amendments to the Franconia Zoning Ordinance which will include creation of a Village Mixed Use District (VMU). The VMU would provide more residential and commercial options in areas within walking distance to the village center.

General ordinary business during the year included a modest number of lot line adjustments and minor subdivisions. Work on the master plan was generally on hold until completion of the MTAG process and will resume in 2018. The Planning Board added a couple new members but is always seeking additional members and alternates to join the board.

Respectfully submitted,

Thaddeus D. Presby, Chairman

Zoning Board of Adjustment

The Zoning Board of Adjustment, upon application, reviews and decides on alleged errors in administrative findings and grants variances to the Town's zoning ordinance to provide relief from hardship. The Board also has the authority to grant exceptions for use in keeping with certain provisions of the ordinance.

August 16, 2017 the Board met to nominate and elect officers of the Board. Phil Krill was elected Chairman, Frank Culow Vice Chairman, Victoria Cole ZBA Representative, and Herbie Bartlett Secretary. Current Board members are Peter Grote, Susan Retz, and Elizabeth Andrews.

August 23, 2017 the Board met to review two applications for variance with regard to article III section 3 of the zoning ordinance.

The first was from Gordon Bennett and Lucy Goodhart requesting demolition and replacement of existing residence at 55 Alpen Hill Road, Map28/Lot 6 but maintaining a similar footprint on the lot requiring a 15' setback on the side and 10' setback on the rear. The Board determined that the appeal for a variance met all five of conditions necessary for approval. Under RSA 672-677, the requested variance was approved pending the builder verify the property bounds with the State of NH.

The second was from Alicia Shambo requesting the addition of a garage to be located 30' from the center line of 120 Hubertus Ring Road. The Board hearing was continued on August 28, 2017 at 9:00 A.M. on the 120 Hubertus Ring Road property. The Board determined that the appeal for a variance met all five conditions necessary for approval. Under RSA 672-677, the requested variance was approved pending the removal of the tarred parking area near the telephone pole in front of the home.

Respectfully submitted,

Phil Krill, Chairman

Police Chief's Report

Dear Franconia,

I would like to start out by offering a sincere thank you and farewell to Chief John Monaghan III. For the last five years, Chief Monaghan has been a leader, mentor and friend. Both the town and I will be forever changed for the better. When Chief Monaghan and I came to the Franconia Police Department in 2012, I often heard people in town say that it was “a breath of fresh air” to have us here. I must admit it has been an absolute pleasure to have served this community alongside Chief Monaghan. I also want to assure you that the Franconia Police Department’s commitment to community policing will continue to be paramount.

On January 17th, 2018, I, Martin A. Cashin, was sworn in as your new Chief of Police and I am extremely excited to begin the next chapter in my law enforcement career. I want to let everyone know that I am honored to be your Chief of Police and I intend to continue to serve this community with steadfast commitment and integrity. In 2015, the Town of Franconia made a great investment in the community and built its Emergency Services Building. The Franconia Police Department will continue to offer the best services possible to prove it was an outstanding investment in the town’s future. As I settle into my new role as Chief of Police, I will be focusing on hiring a new Sergeant and in the short term the ever so popular Facebook posts may thin out—just for a little while. As always, my door will be open and I encourage constructive feedback in an attempt to best serve all of our residents, both full-time and part-time.

The Franconia Police Department had several highlights in 2017 starting with the arrest of three drug dealers who temporarily resided in our community. As a result of hard work, the Franconia Police Department led an investigation that resulted in one of the largest drug arrests in the area. With the assistance of the Sugar Hill Police Department and Littleton Police Department approximately 125 grams of fentanyl (controlled drug), money and a gun were seized. The case is being prosecuted in Federal Court.

In 2016, I taught an A.L.I.C.E. Training (a technique of what to do in the event of an emergency or hazard) to the Lafayette Elementary School and it was well received. It was for this reason that in 2017, I was asked to teach the same program to the entire SAU and again received great feedback. I am proud that the Franconia Police Department was able to contribute this to the greater tri-town school community.

Another notable case was a forced entry burglary that occurred in December of 2016. After a lengthy investigation, four suspects were identified and the case is being prosecuted by the Grafton County Attorney’s Office.

Overall, the statistical numbers show a slight decrease in calls for service from last year; however, the Police Department was proactive and service oriented. I am proud of all our officers at Franconia Police Department and thank each of them for their hard work and dedication. Our part-time officers were especially helpful in our Chief transition as well as when I was out with my injury. They, along with Officer Pilotte, covered numerous shifts and were instrumental in maintaining local police coverage. I would also like to say a special thank you to Chief Robert Mancini of the Sugar Hill Police Department for all his assistance and guidance while I adjust into my new role as Chief. Finally, I would like to extend a heartfelt thank you to the new Moultonborough Police Chief John Monaghan III for passing the torch and preparing me to take it. So in his words, “Be kind to your neighbors and proud of your Town. We think you’re awesome!”

Sincerely,

Chief Martin A. Cashin aka MAC

Officer Gary Pilotte (FT)
Officer Zachary Chicoine (PT)
Officer Merideth Holmes (PT)

Officer Ryan Jarvis (PT)
Officer Gary Emerson (PT)
Officer Robert Mancini (PT)

Police Department Statistics

CRIMINAL OFFENSES	2016	2017	ARRESTS	2016	2017
Assaults	2	6	Theft	4	1
Sexual Assault	0	1	Driving While Intoxicated	1	2
Bad Checks	0	1	Kidnapping/Abduction	0	0
Burglary/Trespass	6	8	Unlawful Possession	0	1
Violation of Restraining/court order	0	1	Hindering apprehension	0	0
Computer Crime	0	0	Endanger Welfare Of Child	0	1
Criminal Mischief	6	9	Simple Assault	2	1
Disorderly Conduct	1	1	Resisting Arrest	0	0
Domestic Disturbance	9	9	Conduct After Accident	2	1
Criminal Trespass	4	4	Domestic Violence	2	0
Drug Investigation	3	20	Harassment	0	0
Fraud/Theft/Robbery	29	20	Criminal Mischief	9	0
Harassment	4	6	Criminal Threatening	0	0
Criminal Threatening	3	5	Burglary	1	0
Illegal Dumping	1	1	Shoplifting	0	0
Juvenile Offenses	1	3	Protective Custody/IEA	2	0
Attempted Suicide	3	2	Criminal Trespass	0	0
Possession of Alcohol	9	3	Disorderly Conduct	0	1
Wanted Persons	8	11	Opr w/o Valid License/OAS	5	4
Child Abuse	2	2	EBW/Breach of Bail	3	6
Stalking	1	1	Possession of Drugs	6	11
TOTAL CRIMINAL	92	114	Reckless Operation	1	0
			Interference with Child Cust	0	1
			Sexual Assault	0	0
CALLS FOR SERVICE			Violation of Protective Order	0	1
Alarms	126	122	Title Fraud (auto)	1	0
Lost/Found Property	20	25	Carrying of Weapons	1	0
Animal Complaints	57	51	TOTAL ARRESTS	40	31
911 Hang ups	36	45			
Disturbance/Fight/Brawl	11	20	MOTOR VEHICLE		
F&G/Missing Lost Persons	47	56	Accidents	73	68
Noise Complaints	3	7	Summons & Warnings	677	518
Assist other Agency	21	18	Citizen/Motorist Assists	44	23
Foot patrol/bldg. checks	55	48	Suspicious Vehicles/Persons	53	49
Follow Up Investigation	99	115	Disabled Vehicles	103	114
Civil Stand By	10	4	MV Complaints/BOLO/REI	68	86
Admin Calls/paperwork Svcs	175	163	VIN Verifications	13	11
Road Hazard	43	63	MISC SPOTS Inquires	99	92
Special Events/Traffic Details	11	25	TOTAL MV	1130	961
Welfare Checks	18	26			
Misc/did not advise	89	31	TOTAL INCIDENTS	2004	1934
Shots Fired	6	7			
Sex Offender Registration	2	1			
Bomb Threat	0	0			
Unattended Death	2	1			
TOTAL CFS	742	828			

Notes



Tri-Town Transfer Station

In 2017, the Tri-Town Transfer Station staff recycled nearly 450 tons of various commodities, ranging from paper and plastic products to e-waste and glass. Without your willingness and effort, this would not have been possible.

Personally, I would like to thank the Tri-Town residents and my fellow employees for your friendship and cooperation over the past several years. A special thanks to Kevin, Erik and Tim.

Respectfully Submitted,

Greg Wells, Manager

Kevin Dauphine

Erik Rasmussen

Timothy Blake

Recyclable Material	2017 Amount Recycled	Environmental Impact
Electronics	9,124 lbs.	Conserved enough energy to power 1.2 houses for one year!
Scrap Metal	36.6 gross tons	Conserved 102,424 pounds of iron ore!
Steel Cans	7.9 gross tons	Conserved enough energy to run a 60 watt light bulb for 461,240 hours, or 52 days!
Tires	3 tons	Conserved 2 barrels of oil!

By recycling the materials above, the Tri-Town Transfer station prevented about 206 tons of carbon dioxide emissions from entering the atmosphere. This is the equivalent of removing 44 passenger cars from the road for an entire year. Thank you for your recycling efforts, Franconia, Easton and Sugar Hill!

Tri-Town Transfer Station
2017 Revenues and Expenditures

Revenues

PAYT Bags	\$87,033.30
Recycled Materials	\$23,111.82
Special Handling Materials	\$29,590.12
Town of Easton	\$28,578.00
Town of Franconia	\$99,072.00
Town of Sugar Hill	\$62,872.00
Total Revenues	\$330,257.24

Expenses

Solid Waste Disposal	
MSW Hauling	\$7,370.97
MSW Tipping	\$32,605.10
C& D/Bulky Disposal	
Electronics	\$1,893.51
Glass & Plastic	\$8,671.43
C&D Hauling	\$9,618.62
C&D Tipping	\$15,916.76
Tires	\$1,009.00
General Expenses	
Bailing Wire	\$788.98
Dues	\$1,866.08
Equipment Maint.	\$964.12
Insurance	\$931.00
PAYT Bags	\$9,330.23
Printing/Advertising	\$98.50
Oil & Gas	\$165.00
Supplies	\$1,415.22
Training/Certification	\$982.03
Uniforms	\$212.33
Utilities	\$4,614.99
Salary/Wages	\$139,469.28
Taxes & Benefits	\$49,607.48
Total Expenses	<u>\$287,530.63</u>
Net Income	\$42,726.61

**Trustees of the Trust Funds Report
for the Calendar Year Ending December 31, 2017**

	PRINCIPAL:			INCOME:			Expended During Year	Balance End of Year	Principal and Income	Ending Market Value
	Balance Beginning of Year	Additions- Withdraw Gain/(Loss)	Balance End of Year	Beginning of Year	Net Income	Year				
Expendable/Maintenance Funds:										
Sidewalk Improvement	43,259.41	21,176.06	64,435.47	815.63	654.65	-	1,470.28	65,905.75	67,117.85	
Highway Improvement	9,547.00	(9,354.21)	92.79	1,319.53	552.37	-	1,871.90	2,064.69	2,102.66	
Town Buildings Maintenance	49,811.26	(26,765.94)	23,045.32	1,127.58	691.13	-	1,818.71	24,864.03	25,321.31	
Library Building Maintenance Fund	5,040.83	16.44	5,057.27	134.59	62.31	-	196.90	5,254.17	5,350.80	
Safety Services Facilities Imp	1,659.03	7.72	1,666.75	771.15	29.25	-	800.40	2,467.15	2,512.52	
Rink Surface Maintenance Fund	10,432.33	2,037.25	12,469.58	216.11	140.01	-	356.12	12,825.70	13,061.58	
Cemetery Restoration	135.32	0.44	135.76	3.58	1.65	-	5.23	140.99	143.58	
Heritage Museum	35.74	1,001.83	1,037.57	0.95	6.35	-	7.30	1,044.87	1,064.09	
Dow Clock	-	6,328.86	6,328.86	-	37.32	-	37.32	6,366.18	6,483.26	
Emergency Management	6,870.35	22.41	6,892.76	184.26	84.93	-	269.19	7,161.95	7,293.67	
Subtotal	126,791.27	(5,529.14)	121,262.13	4,573.38	2,259.97	-	6,833.35	128,095.48	130,451.32	
Capital Reserve Funds:										
Remedial Education	133,557.84	435.54	133,993.38	3,594.10	1,651.08	-	5,245.18	139,238.56	141,799.34	
Lafayette School Fund	51,881.50	10,189.20	62,070.70	2,303.91	694.71	-	2,998.62	65,069.32	66,266.03	
Bridge Construction	40,503.52	5,139.23	45,642.75	634.90	524.77	-	1,159.67	46,802.42	47,663.18	
Reassessment	95.58	9,469.10	9,564.68	806.08	66.69	-	872.77	10,437.45	10,629.41	
Legal	20,100.12	(18,105.25)	1,994.87	452.26	412.37	-	864.63	2,859.50	2,912.09	
Northern Pass Defense Fund	32.11	45.09	77.20	15.54	170.15	-	185.69	262.89	267.72	
Police Cruiser	7,584.25	11,760.80	19,345.05	1,129.63	174.10	-	1,303.73	20,648.78	21,028.54	
Handicap Access	78.82	0.26	79.08	2.08	0.98	-	3.06	82.14	83.65	
Dow Field	6,715.90	1,524.33	8,240.23	133.89	91.30	-	225.19	8,465.42	8,621.11	
Fire Truck Ladder	36,987.48	(36,987.48)	-	2,686.13	285.95	2,972.08	-	-	-	
Fire Truck Pumper	123,825.83	(123,825.83)	-	201.63	84.05	285.68	-	-	-	
Highway Trucks	68,680.36	33,737.04	102,417.40	3,608.02	1,067.86	-	4,675.88	107,093.28	109,062.87	
Highway Heavy Equipment	15,218.33	13,915.77	29,134.10	2,728.45	297.79	-	3,026.24	32,160.34	32,751.81	
Life Squad Van	74,045.27	11,599.82	85,645.09	1,633.84	978.06	-	2,611.90	88,256.99	89,880.15	
Town Buildings Truck	7,995.29	6,376.74	14,372.03	142.12	135.43	-	277.55	14,649.58	14,919.01	
Transfer Station Equipment	1,088.08	3.55	1,091.63	30.98	13.47	-	44.45	1,136.08	1,156.97	
Fire Truck Equipment	50,961.37	-	(50,961.37)	1,142.55	117.77	1,260.32	-	-	-	
Town Buildings & Grounds Equip	23,361.81	7,058.54	30,420.35	429.12	327.58	-	756.70	31,177.05	31,750.44	
Fire Truck Tanker	142,826.29	(142,826.29)	-	3,580.28	330.96	3,911.24	-	-	-	
Fire Dept Safety Equipment	64,976.88	12,335.19	77,312.07	1,591.59	872.88	-	2,464.47	79,776.54	81,243.74	

**Trustees of the Trust Funds Report
for the Calendar Year Ending December 31, 2017**

PRINCIPAL:			INCOME:								
Balance	Additions-	Balance	Beginning	Net	Expended	Balance	Principal	Ending			
Beginning	Withdraw	End of			During	End of	and	Market			
of Year	Gain/(Loss)	Year	of Year	Income	Year	Year	Income	Value			
Forestry Truck	531.25	(531.25)	-	14.01	1.23	15.24	-	-			
School Technology Fund	25,010.00	81.56	25,091.56	673.28	309.17	-	982.45	26,074.01	26,553.55		
Cemetery Maintenance Fund	50,281.47	3,627.29	53,908.76	13,437.61	771.35	3,460.00	10,748.96	64,657.72	65,846.86		
Transfer Station Improvements	560.15	1.83	561.98	16.18	6.93	-	23.11	585.09	595.85		
Life Squad Equipment	12,851.26	3,376.31	16,227.57	243.16	177.30	-	420.46	16,648.03	16,954.21		
Frost Place Maintenance	15,584.53	(15,553.01)	31.52	295.90	187.19	-	483.09	514.61	524.07		
Rural Water Supply	14,985.39	48.38	15,033.77	247.65	183.38	-	431.03	15,464.80	15,749.22		
Recreation Van	1,998.12	1,008.14	3,006.26	23.20	30.27	-	53.47	3,059.73	3,116.00		
Lafayette Recreation	-	37,900.44	37,900.44	-	297.99	-	297.99	38,198.43	38,900.95		
Fire Heavy Equipment	-	331,831.09	331,831.09	-	2,582.31	-	2,582.31	334,413.40	340,563.73		
Subtotal	992,318.80	112,674.76	1,104,993.56	41,798.09	12,845.07	11,904.56	42,738.60	1,147,732.16	1,168,840.50		
Cemetery Perpetual Care	100,059.25	728.77	100,788.02	28,965.85	3,484.17	998.76	31,451.26	132,239.28	134,332.73		
Franconia Scholarship Fund	140,997.42	865.61	141,863.03	12,536.13	4,124.35	1,000.00	15,660.48	157,523.51	160,017.20		
Lucy Pfosi Memorial Fund	19,246.83	116.00	19,362.83	1,293.01	555.18	-	1,848.19	21,211.02	21,546.81		
Subtotal	260,303.50	1,710.38	262,013.88	42,794.99	8,163.70	1,998.76	48,959.93	310,973.81	315,896.74		
GRAND TOTALS	1,379,413.57	108,856.00	1,488,269.57	89,166.46	23,268.74	13,903.32	98,531.88	1,586,801.45	1,615,188.56		

Water Department

This past year, we continued to spend a considerable amount of money at the Mittersill site. Five large trees had to be taken down around the base of the Mittersill tank. The two propane heaters in the pump house were replaced by two electric heaters. Mittersill Road and Woodchuck Trail were reclaimed, but the new water main has not yet been installed due to a multitude of problems. This will be addressed in 2018.

The SCADA software at the Village pump house had to be upgraded, which resulted in the purchase of a new and larger computer.

Approximately 50 new Badger Water Meters are left to be installed. A new interface computer system has been developed which will allow us to merge the Avitar billing system with the Badger billing system.

Thank you all for your support.

Richard McLachlin

Joan Hartford

Franconia Water Commissioners

Franconia Water Department
Balance Sheet (unaudited report)
As of December 31, 2017

	<u>Dec 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
1000-02 · NHPDIP	7,831.68
1000-03 · Woodsville Guaranty Savings	<u>75,760.66</u>
Total Checking/Savings	<u>83,592.34</u>
Accounts Receivable	
1150-00 · Accounts Receivable	<u>71,159.66</u>
Total Accounts Receivable	<u>71,159.66</u>
Other Current Assets	
1150-01 · Allow for Uncollect Receivables	-2,500.00
Total Other Current Assets	<u>-2,500.00</u>
Total Current Assets	<u>152,252.00</u>
Other Assets	
1200-00 · Capital Asset- Land	118,516.00
1300-00 · Machnieri & Equipment	68,705.00
1300-01 · Accum Depreciation	-33,954.00
1400-00 · Infrastructure	5,185,352.00
1400-01 · Accum Depr Infrastructure	<u>-988,504.00</u>
Total Other Assets	<u>4,350,115.00</u>
TOTAL ASSETS	<u>4,502,367.00</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100-00 · Due to/from Other Funds	1,737.56
2300-00 · Accrued Interest Payable	1,225.00
2500-00 · Long Term Bond Payable Curre	<u>67,374.00</u>
Total Other Current Liabilities	<u>70,336.56</u>
Total Current Liabilities	<u>70,336.56</u>
Long Term Liabilities	
2500-01 · LT Bond Payable-noncurrent	<u>1,825,550.00</u>
Total Long Term Liabilities	<u>1,825,550.00</u>
Total Liabilities	<u>1,895,886.56</u>
Equity	
2500-02 · Retained Earnings	151,544.37
2530-00 · Net Investment in Capital Asset	2,457,191.00
Net Income	<u>-2,254.93</u>
Total Equity	<u>2,606,480.44</u>
TOTAL LIABILITIES & EQUITY	<u>4,502,367.00</u>

BIRTHS REGISTERED IN THE TOWN OF FRANCONIA
For the Year Ending December 31, 2017

Date & Place of Birth	Name of Child	Name of Mother & Father
February 26, 2017	Eivind Peter Hansen Brown	Tine Brown Shaw Brown
October 15, 2017	Nadea Rose Presby	Joselle Germano-Presby Thaddeus Presby

MARRIAGES REGISTERED IN THE TOWN OF FRANCONIA
For the Year Ending December 31, 2017

Date & Place of Marriage	Name and Surname of Groom & Bride	Residence at Time of Marriage
May 12, 2017 Franconia, NH	Malcolm W. Budge Julie M. Lackie	Littleton, NH Littleton, NH
July 19, 2017 Franconia, NH	Peter C. Montigny Sara A. Bawtinheimer	Warwick, RI Warwick, RI
July 22, 2017 Lincoln, NH	Joseph T. Majeski Elizabeth M. Kelley	Brooklyn Park, MN Brooklyn Park, MN
September 22, 2017 Franconia, NH	Brandon B. Stafford Amy C. Bawtinheimer	Tacoma, WA Tacoma, WA
October 20, 2017 N. Woodstock, NH	Roy W. Spry, Jr. Rebecca L. Bailey	Franconia, NH Franconia, NH
November 6, 2017 Franconia, NH	John H. Saliba Kristina E. Barrett	Franconia, NH Franconia, NH

DEATHS REGISTERED IN THE TOWN OF FRANCONIA
For the Year Ending December 31, 2017

Date & Place of Death	Name & Surname of Deceased	Name & Surname of Father	Maiden Name of Mother
January 5, 2017 Littleton, NH	Patricia Toth	Joseph Reiner	Mary Conklin
January 18, 2017 Littleton, NH	Joel Peabody	Roger Peabody	Louise Nute
January 28, 2017 Franconia, NH	Rita Kelley	Arthur J. Paradis	Blanche Bilodeau

February 5, 2017 Franconia, NH	Della Greenleaf	Frederick Morrison	Muriel Berry
February 20, 2017 Franconia, NH	Ruth Miles	Herbert Rodger	Nellie Vondle
February 21, 2017 Franconia, NH	William Hultgren	Theodore Hultgren	Frances Stratton
March 2, 2017 Littleton, NH	Paul Dunham	Leland Dunham	Frances Sweeney
March 8, 2017 Franconia, NH	Gertrude Hill	Eugene Birnbaum	Frieda Gold
March 23, 2017 Littleton, NH	Richard Prescott	Richard Prescott	Charlotte Quimby
March 24, 2017 Franconia, NH	Alicia Sargent	George Sargent	Marjorie Young
April 14, 2017 Franconia, NH	Thelma Green	Michael Davidson	Florence Beudette
April 18, 2017 Franconia, NH	Dorothy Martin	Frank Barnard	Margaret Richardson
May 5, 2017 Franconia, NH	Allene Burt	Allen Crepeau	Jayne Taylor
June 11, 2017 Littleton, NH	Susan Fisher	Edwin McInerney	Lucille White
June 30, 2017 Littleton, NH	Joseph Lynch	Unknown	Unknown
July 8, 2017 Franconia, NH	Mary Larue	Patrick McKeown	Emelia Chavari
July 28, 2017 Franconia, NH	Jeanne Simard	Unknown	Amelia Pickle
July 31, 2017 North Haverhill, NH	Robert Labonte	Ernest Labonte	Maude Perry
August 1, 2017 Littleton, NH	Kelly Chicoine	Everett Chamberlain	Helen Newell
November 29, 2017 Woodsville, NH	Curtis Rollins	Curtis Rollins	Shirley McEwen
December 18, 2017 Franconia, NH	Samuel Doyle	Richard Doyle	Anne Chamberlain

Notes



Town Hours and Contact Information

Selectmen's Office

(603)823-7752

townadmin@franconianh.org

Monday: 8am to 1:30pm

Tues. – Thurs.: 8am to 4:30pm

Friday: Closed

Meetings: Mondays at 3pm, Town Hall

Town Clerk/Tax Collector's Office

(603)823-5237

townclerk@franconianh.org

Monday: Closed

Tues. and Wed.: 8am to 3pm

Thursday: 10am to 6pm

Friday: Closed

Water Department

(603)823-7752

secretary@franconianh.org

Monday: Closed

Tues, Wed, Thurs: 8am to 11am

Fri: 8am to 10am

Meetings: 2nd Thursday of the month at 9am, Town Hall

Planning Board

(603)823-7752

Wednesday (office hours): 4pm – 6pm

Meetings: 2nd and last Tuesdays of the month at 7pm

Tri-Town Transfer Station

(603)823-5311

Monday: 12pm to 5pm

Tues. – Thurs.: Closed

Friday: 12pm to 5pm

Sat. and Sun.: 9am to 5pm

Abbie Greenleaf Library

library@franconianh.org

Monday: 2pm to 6pm

Tuesday: 2pm to 6pm

Wednesday: 10am to noon; 2pm to 6pm

Thurs. and Fri.: 2pm to 5pm

Saturday: 10am to 1pm

Fire, Police, Life Squad

Emergency: 911

Non-Emergency: (603)823-8123

